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# BLACK OAK MINE

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## UNIFIED SCHOOL DISTRICT

*Committed to Educational Excellence*

**September 13, 2018**

### **MEETING OF THE BOARD OF TRUSTEES**

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic, excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

Superintendent  
Jeremy Meyers

Board of Trustees  
Bill Drescher  
Joe Scroggins  
Darcy Knight  
Jeff Burch  
Ronnie Ebitson

Student Representative to the Board



BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
6540 WENTWORTH SPRINGS ROAD  
GEORGETOWN, CALIFORNIA

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: September 13, 2018  
TIME: 6:15 p.m. (Closed)  
7:00 p.m. (Open)  
LOCATION: 6540 Wentworth Springs Road  
Georgetown, CA

Visitors are always welcome at meetings of the Board of Trustees and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up, prior to action being taken by the Board, or under "Communications". Pursuant to Board Bylaw 9323, at the time of Oral Communications, the Board President will ascertain if there is a need for a time limit and will advise the public. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The agenda packet for this public meeting, as well as agenda documents distributed less than 72 hours prior to this meeting, are available for review at the Black Oak Mine Unified School District Office at the above address. If you are an individual with a disability and need an accommodation, please contact the District Office at 333-8300 at least 48 hours in advance. The Board meetings are taped by the District Office and the tape recordings are destroyed after 30 days.

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AGENDA

- 1.0 CALL TO ORDER - OPEN SESSION - 6:15 P.M.
- 2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA
- 3.0 CLOSED SESSION TOPICS  
The Board of Trustees will review matters pertaining to the following topics as necessary and will announce in public prior to going into Closed Session which topics will be considered in that Closed Session.
  - 3.1 Confidential Student Matter
  - 3.2 Public Employee Employment - Certificated Staff: **vote on in open session**
  - 3.3 Public Employee Employment - Classified Staff: **vote on in open session**
  - 3.4 Employment - Public Information Officer: **vote on in open session**
  - 3.5 Conference with Superintendent Jeremy Meyers, Personnel Coordinator Shelly King, and District Labor Negotiator regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660
  - 3.6 Superintendent's Evaluation
- 4.0 OPEN SESSION - 7:00 P.M.  
The Board of Trustees will reconvene in open session.
- 5.0 DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION
- 6.0 PLEDGE OF ALLEGIANCE
- 7.0 ADOPTION OF THE AGENDA  
The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 7.1 The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 7.2 Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 7.3 the item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

8.0 COMMUNICATIONS - 7:05 P.M.

8.1 **Public Hearing - The Certification of the Sufficiency or Insufficiency of Textbooks and Instructional Materials for the 2018-19 School Year (Page 1)**

8.2 Written Communications

8.3 Oral Communications - Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

9.0 STUDENT REPRESENTATIVE TO THE BOARD REPORT - 7:10 P.M.

10.0 BLACK OAK MINE TEACHERS ASSOCIATION REPORT - 7:15 P.M.

11.0 CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION REPORT - 7:20 P.M.

12.0 FACILITIES, MAINTENANCE, OPERATIONS, & TRANSPORTATION REPORT - 7:25 P.M.

13.0 SITE ADMINISTRATOR'S REPORTS - 7:30 P.M.

14.0 SUPERINTENDENT'S REPORT - 7:40 P.M.

15.0 INFORMATION & DISCUSSION - 7:50 P.M.

15.1 Mandated Block Grant (Pages 3-4)

EXPLANATION: The District is requesting funding under the 2018-2019 Mandated Block Grant, pursuant to Government Code Section 17581.6(e). The Board of Trustees will review the Mandated Block Grant Application.

15.2 Board of Trustees Procedural Review (Page 5)

EXPLANATION: The Board of Trustees will review the Special Board Meeting dates proposed for 2018-19 site LCAP's.

15.3 Request for Qualifications and Proposals (RFQ/P) for Architectural Services (Pages 7-14)

EXPLANATION: The Board of Trustees will review the RFQ/P for Architectural Services document.

- 15.4 2017-18 Annual Report of Attendance for the Black Oak Mine Unified School District and American River Charter School (Pages 15-24)

EXPLANATION: The Board of Trustees will review the 2017-18 Annual Report of Attendance for the Black Oak Mine Unified School District and American River Charter School.

- 15.5 June 30, 2018 Investment Portfolio Reports from the El Dorado County Treasurer-Tax Collector (Pages 25-32)

EXPLANATION: The Board of Trustees will review written Investment Portfolio Reports from the El Dorado County Treasurer-Tax Collector for the quarter ending June 30, 2018.

16.0 NEW BUSINESS – 8:10 P.M.

- 16.1 Resolution #2018-15, Determination of the Sufficiency or Insufficiency of Textbooks and Instructional Materials for the 2018-19 School (Pages 33-34)

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Resolution #2018-15, Determination of the Sufficiency of Textbooks and Instructional Materials for the 2018-19 school year.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

- 16.2 Unaudited Actuals for 2017-18 and Budget Update Report (Page 35)

RECOMMENDATION: It is recommended that the Board of Trustees approve and certify the 2017-18 Unaudited Actuals.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

- 16.3 Board Meeting Minutes (Pages 37-40)

RECOMMENDATION: It is recommended that the Board of Trustees approve the minutes from the regular Board Meeting June 11, 2018.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

- 16.4 Board Meeting Minutes (Pages 41-42)

RECOMMENDATION: It is recommended that the Board of Trustees approve the minutes from the regular Board Meeting August 7, 2018.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

- 16.5 Board Meeting Minutes (Pages 43-46)

RECOMMENDATION: It is recommended that the Board of Trustees approve the

minutes from the regular Board Meeting August 9, 2018.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

17.0 CONSENT AGENDA - 8:45P.M.

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

17.1 Board Resolution #2018-16 Appropriations Limit Calculation (Gann Limit) (Pages 47-48)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2018-16, Resolution for Adopting and Certifying the "Gann" Limit for 2017-18 and 2018-19 fiscal years.

17.2 Board Resolution #2018-17 Designation of Representative & Alternate to SIG Joint Powers Board (Pages 49-50)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2018-17 Designation of Representative & Alternate to SIG Joint Powers Board.

17.3 Board Resolution #2018-18 Week of the School Administrator (Pages 51-52)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2018-18 Week of the School Administrator.

17.4 Board Resolution #2018-19 Budget Revisions and Transfers (Pages 53-54)

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution #208-19 to allow for Budget Revisions and Transfers during the 2018-19 fiscal year.

17.5 Second Reading and Adoption of Board Bylaws & Board Policies (Pages 55-62)

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the updated/revised Board Bylaws and Policies.

17.6 Certificated Personnel Action (Pages 63-64)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Brittany Barbour as a 1.0 FTE Teacher for the Black Oak Mine Unified School District for the 2018-19 school year.

17.7 Classified Personnel Action (Pages 65-66)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Tricia Gomez as a 3 Hour Campus Supervisor, Melinda Browne as a 1 Hour Noon Supervisor and .75 Hour Office Assistant, Laura Bergland as a 1 Hour Noon Supervisor, Casey Tompkins as a 1 Hour Noon Supervisor, and Chanin Smith as a 4.5 Hour RSP Aide and 1 Hour Noon Supervisor for the Black Oak Mine Unified School District for the 2018-19 school year.

17.8 Personnel Action (Page 67)

RECOMMENDATION: It is recommended that the Board of Trustees consider employing Elizabeth Haines as the Public Information Officer.

17.9 Carl Perkins Vocational Education Application for Funding (Pages 69-81)

RECOMMENDATION: It is recommended that the Board of Trustees approve the submission of the proposed Carl Perkins Vocational Education application for funding for the 2018-19 school year.

17.10 Non-Public School Master Contract with Guiding Hands (Page 83)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Non-Public School Master Contract with Guiding Hands School for the 2018-19 School Year.

17.11 Consultant Service Agreement with Preferred Choice (Pages 85-88)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Consultant Service Agreement with Preferred Choice for the 2018-19 School Year.

17.12 Purchase Orders, Warrant, Bids and Quotes (Page 89)

RECOMMENDATION: It is recommended that 2018-19 fiscal year Batch numbers 0001-0011 dated July 13, 2018 to August 29, 2018 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$713,370.95 be approved.

17.13 Gifts (Pages 91-64)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to accept the gifts donated to the District.

17.14 Field Trips (Pages 95-98)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the overnight field trip for the Peer Advocate Class.

18.0 REPORTS OF THE BOARD OF TRUSTEES - 9:00 P.M.

19.0 FUTURE MEETINGS

Regular meeting of the Board Thursday, October 11, 2018 at 7:00 PM at the District Office

20.0 CLOSED SESSION

The Board will continue review of matters specified under agenda item 3.0 as required.

21.0 ADJOURNMENT





**PLEASE POST**  
**September 1 – September 13**

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT**

**PUBLIC HEARING**  
**ON THE CERTIFICATION OF THE SUFFICIENCY**  
**OR INSUFFICIENCY OF TEXTBOOKS AND**  
**INSTRUCTIONAL MATERIALS**  
**FOR THE 2018-19 SCHOOL YEAR**

**September 13, 2018 7:00 P.M.**  
**DISTRICT OFFICE – BOARD ROOM**  
**6540 WENTWORTH SPRINGS ROAD**  
**GEORGETOWN, CA**



## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.1 2018-19 Mandated Block Grant Certification Letter

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Sid Albaugh, Chief Business Official

EXPLANATION: The District is requesting funding under the 2018-2019 Mandated Block Grant, pursuant to Government Code Section 17581.6(e). The Board of Trustees will review the Mandated Block Grant Application.

BACKGROUND: In lieu of submitting mandated cost recovery claims directly to the State Controller for reimbursement, the District is participating in the 2018-19 Mandated Block Grant. The District will continue to provide mandated services, but is no longer required to comply with onerous reporting requirements for reimbursement.



California Department of Education  
School Fiscal Services Division

California Department of Education (<https://www3.cde.ca.gov/mandateblockgrant/user/viewdetails.aspx>)  
Page Generated: Monday, August 06, 2018 11:20:55 AM

## Mandate Block Grant (MBG) Application Fiscal Year 2018–19

### Contact Information

**Local Educational Agency (LEA):** Black Oak Mine Unified  
**CDS Code:** 09-73783-0000000  
**Charter Number:**  
**Mailing Address 1:** 6540 Wentworth Springs Rd.  
**Mailing Address 2:**  
**City / State / Zip:** Georgetown / CA / 95634-9001  
**Phone:** (530) 333-8300

**Administrator Name:** Jeremy Meyers, Superintendent  
**Phone:** (530) 333-8300 x 232  
**Email:** [jmeyers@bomusd.org](mailto:jmeyers@bomusd.org)

#### Secondary Contact

**Name:** Sid Albaugh, Chief Business Official  
**Phone:** 530-333-8300 x 223  
**Email:** [salbaugh@bomusd.org](mailto:salbaugh@bomusd.org)

### Request for Funding

As the authorized representative of the above applicant entity I am submitting this application, which represents my letter requesting funding, for the 2018–19 Mandate Block Grant (MBG) pursuant to *Government Code (GC) Section 17581.6*. Funding apportioned for the 2018–19 MBG is specifically intended to fund the costs of the programs and activities identified in *GC Section 17581.6(f)*. A school district or county office of education that receives MBG funding shall not be eligible to submit claims to the State Controller for reimbursement pursuant to *GC Section 17560* for any costs of any state mandates identified in *GC Section 17581.6(f)* incurred in the same fiscal year that MBG funding is received.

### Certification and Signature of Authorized Representative

I want to participate     I do not want to participate

I hereby certify that to the best of my knowledge and belief, this data is true and correct and that data reported on this application have been reported in accordance with applicable laws and regulations.

\* Signature: 

\* Type name of Authorized Sid Albaugh  
Representative:

Date: 8/6/2018 11:19:48 AM

\* It is recommended that this certification be printed, signed, and retained for the local educational agency's records.

Questions:  
[mandate@cde.ca.gov](mailto:mandate@cde.ca.gov) | 916-327-0538

Web Policy

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.2 Board of Trustees Procedural Review

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

EXPLANATION: The Board of Trustees will review the proposed Special Board Meeting dates for the 2018-19 School Year site LCAPs.

BACKGROUND: The Board of Trustees will consider setting dates for Special Board Meetings at each school site for the 2018-19 School Year Site LCAPs.

Special Board Meeting Dates:

October 26, 2018 @ Northside School

November 6, 2018 @ Golden Sierra Junior Senior High School in conjunction with the Board Study Session.

December 20, 2018 @ Georgetown School

January 24, 2019 @ American River Charter School

# THE UNIVERSITY OF CHICAGO

Department	Faculty	Students
Department of Mathematics	John Doe	150
Department of Physics	Jane Smith	120
Department of Chemistry	Robert Johnson	100
Department of Biology	Sarah Lee	80
Department of Earth and Planetary Science	Michael Brown	60
Department of Atmospheric Science	Emily White	40
Department of Geology	David Green	30
Department of Environmental Science	Alice Black	20

The University of Chicago is committed to providing a world-class education for its students. Our faculty members are leaders in their fields, and our students are among the best in the world. We offer a wide range of programs and courses, and we are dedicated to the advancement of knowledge and the betterment of society.

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.3 Request for Qualifications and Proposals (RFQ/P) for Architectural Services

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Sid Albaugh, Chief Business Official

EXPLANATION: The Board of Trustees will review the RFQ/P for Architectural Services document.

BACKGROUND: The Black Oak Mine Unified School District ("District") is seeking Statements of Qualifications and Proposals ("SOQ/Ps") from qualified architects ("Architect") to provide architectural, design and engineering services, and state funding services for the construction of various school facility projects.

## **BLACK OAK MINE UNIFIED SCHOOL DISTRICT**

### **Request for Qualifications and Proposals (RFQ/P) for Architectural Services**

The Black Oak Mine Unified School District ("District") is seeking Statements of Qualifications and Proposals ("SOQ/Ps") from qualified architects ("Architect") to provide architectural, design and engineering services for the construction of various school facility projects. The District expects to establish and maintain a short list, or pool, of qualified architectural firms that can provide full service architectural services to the District including electrical, mechanical, civil, and structural engineering for the design of various school construction projects. The District projects may include District-wide improvements, upgrades and new construction. A construction delivery method has not been determined.

Each firm responding to this Request for Qualifications and Proposals ("RFQ/P) shall comply with all of the requirements contained within this RFQ/P. Failure to comply with all of the requirements set forth may result in the SOQ and Proposal being deemed nonresponsive.

#### **1. GENERAL INFORMATION**

- A. Proposing firm shall submit one (1) original, four (4) copies and an electronic copy of its Proposal and SOQ in a sealed box or envelope marked with, "Architectural Proposal and SOQ" by the due date and time specified.
- B. SOQs and Proposals are to be printed on 8-1/2" x 11" paper, single sided. There is no page limit however, proposing firms should limit their SOQ/Ps to information that is relevant to this RFQ/P and which demonstrates their experience, approach and methodology on similar projects. Excess materials such as marketing brochures are not to be included.  
  
The SOQ and Proposal shall be signed by a representative or officer who is authorized to bind the Architect. A cover letter shall be included which makes a statement warranting the truth and accuracy of the representations made in the SOQ/P. Architects shall complete a notarized Non-Collusion Affidavit included in this RFQ/P as Attachment B.
- C. The SOQ and Proposal shall be submitted to the District, no later than the date and time specified in Attachment A. Any SOQ or Proposal submitted or received after the date and time specified in Attachment A shall be returned unopened. Any SOQ or Proposal submitted by means of facsimile transmission or e-mail shall be rejected as nonresponsive. Each Architect shall be responsible for any and all expenses it may incur in responding to this RFQ/P.
- D. An Architect may withdraw an SOQ and Proposal that it has submitted to the District at any time prior to the closing date and time for receipt thereof specified in Attachment A. There will be no public opening of submitted SOQ/Ps at such date and time. An Architect that has withdrawn an SOQ/P may resubmit their response package if such re-submittal occurs prior to the date and time for receipt thereof specified in Attachment A.



- E. Any questions regarding this RFQ/P shall be directed, in writing, to the District representative specified in Attachment "A" ("Project Description") not later than the date and time established as the "RFI Deadline" within Attachment A.
- F. Proposers are strongly cautioned to refrain from contacting any other member of the District staff, administration or any member of the District's governing board ("Board") prior to the final selection of Architect(s). Doing so may result in immediate disqualification of a proposer's SOQ/P.
- G. The District and its Governing Board reserve the right to determine whether a SOQ/P satisfies the requirements set forth in the RFQ/P; to waive any irregularities in any SOQ/P and to reject any or all submittal packages. The District shall have the right to request any additional information from any or all of the proposing firms, to select, in its sole discretion, firms that will go on to interview and to select, in its sole discretion, the firm(s) that best meets the needs of the District and to initiate negotiations to engage that firm. In the event that such negotiations are determined, in the District's sole discretion, to be unsuccessful, the District shall have the right to terminate such negotiations and enter negotiations with the next most preferred firm.
- H. The Architectural Firms will be evaluated on criteria A-O of the SOQ requirements and criteria A-C of the Proposal Requirements.
- I. The Selected Architect(s) shall be required to execute an Agreement with the District. The District will provide the Agreement after award by Board of Trustees.
- J. The Selected Architect(s) shall be required to attend, record, facilitate and make presentations at District or Project meetings as required for purposes of programming, design development and final approval processes and as determined by District in its reasonable discretion.
- K. The Selected Architect(s) shall be required to provide all professional disciplines necessary to provide a complete set of biddable documents, including, but not limited to, working drawings, general, supplementary and special conditions, as required, and specifications for Projects ("Bid Documents"). In producing the Bid Documents, the Selected Architect(s) shall be required to consider all measures designed to minimize or eliminate the necessity for revisions or changes to the Bid Documents after commencement of construction. The Selected Architect(s) shall be required to assist in performing any value engineering and/or constructability reviews requested by District or its Construction Manager. The conduct of a constructability review by the District or its Construction Manager shall not relieve the Selected Architect(s) from performing constructability reviews and other quality assurance activities necessary to produce an accurate and comprehensive body of Bid and Construction Documents. The Selected Architect(s) shall be required to provide traditional Construction Administration duties, as more fully described within the District's sample agreement and to assist the District in performing preliminary application work for State-funded new-construction and modernization projects.
- L. The Selected Architect(s) shall be required to obtain and/or maintain a policy of professional liability insurance, written on an "occurrence" basis, with minimum limits of

\$2,000,000 per occurrence / \$4,000,000 aggregate. The Selected Architect(s) shall file a certificate of insurance evidencing such policy with the District prior to the execution of the Agreement, and Architect(s) shall maintain such insurance throughout the term of the Agreement.

## 2. CONTENT OF SOQ

Each Architect responding to the RFQ/P shall address the following items in its SOQ, in the order listed below, which shall be identified as items (A) through (O) in the SOQ:

- A. Cover Letter  
Include a cover letter signed by an individual authorized to bind the firm.  
Include a statement that warrants the truth and accuracy of the information included or representations made in the SOQ/P.
- B. Table of Contents  
A table of contents of the material contained in the submittal package should follow the cover letter.
- C. Description of Firm  
Provide specific information regarding the size, financial strength, location, nature of work performed, years in business, and approach that will be used in meeting the District's needs.
- D. Background of Architect's Personnel  
Identify all personnel employed by Architect who will/may work on Project(s), including staff from other local offices, as well as the executives who will support and provide oversight. Include a proposed organization chart depicting your project team(s). Describe the role and responsibilities of each individual listed. Include a resume for each person that may be assigned to Projects, specifying education, background, experience and continuing education. Resumes must be included in this section of the SOQ.
- E. Consultants and Engineers  
Indicate the extent to which the Architect will subcontract its work on Project(s), i.e., to consulting designers, consulting engineers or engineering firms ("Engineers"). Identify each Principal or Supervising Engineer that Architect intends to use on Project(s), and specify the scope of the work that shall be performed by that Engineer. Unless District consents, in its sole discretion, Architect may not subcontract any portion of the work on a Project to a Consultant or Engineer without prior consent of the District.
- F. Experience in Design and Construction/Modernization of School Facilities  
Provide a detailed summary of the Architect's experience in working with other California school districts, including information regarding programming, planning, and providing "field" services for the construction or modernization of educational facilities, including high school districts. Provide specific examples of different types of projects you have worked on. Attachment A includes types of projects the District may require architectural services for.
- G. Experience with Green Technology  
Describe the firm's experience, approach and methodology in regard to:
  - LEED Certification

- Collaborative for High Performing Schools (CHPS)
- California Green Building Standards Code
- Green Buildings and Construction in General
- Proposition 39 Projects

H. Litigation History – Architectural Design and Construction Related

The Architect shall list all architectural, design, engineering, and construction-related litigation in the last five (5) years, filed either by an owner, owner’s consultant or contractor, which names the Architect, Architect’s employees, Architect’s Consultants, Engineers, or Consultant’s employees as defendants of any tier. State the nature of the complaint, the beginning and end date, or anticipated end date, of each lawsuit, case number of proceeding, and the judgment or resolution or the anticipated judgment or resolution.

The Architect shall state whether the Architect has or has not filed a petition for bankruptcy. If the Architect has filed a petition for bankruptcy, the Architect shall provide the date the petition was filed and identify the jurisdiction in which the petition was filed.

I. Criminal Prosecution History

The Architect shall disclose the complaint(s), if any, that have been lodged against the Architect with any local public agency, any agency of the State of California, or any professional organization with which the Architect is affiliated and, if so, describe the nature of the complaint(s) and outcome(s) or anticipated outcome(s).

J. Insurance Claims History

The Architect shall describe the outcome of claims, if any, filed against Architect’s general liability or professional liability or automobile liability insurance carriers during the past five (5) years. Identify the firm’s insurance carriers’ name and address and policy number(s) for General Liability and Professional Liability for the past five (5) years.

K. References

The Architect shall list a minimum of five (5) references for relevant California public schools (preferably high schools), colleges, or other relevant projects completed within the last five (5) years. Include the District name, Project name, construction value, a current district contact and title with contact information.

At least three (3) of the projects must be demonstrated to show Project Certification by DSA, under “Letter Type” 1 or 2. Include DSA application number and verify that this is shown on DSA website or provide other written documentation.

L. Experience with State Regulatory Agencies

Specify the Architect’s experience working with State agencies, including the Office of Public School Construction, State Allocation Board, Department of Education, Division of the State Architect and the Department of Toxic Substances Control.

M. Knowledge of State Funding for School Construction/Reconstruction

Describe the knowledge possessed by Architect's personnel regarding California, State-funded school-facilities construction and modernization projects and Architect's experience with the application and funding process. Specifically include information regarding experience with and knowledge of Senate Bill 50 (Stats. 1998, Ch. 407) and regulations pertaining thereto.

N. Project Plan and Methodology

Describe the procedures Architect will employ to ensure that the needs of the District will be satisfied, including completion of the Project in a cost-effective and timely manner.

O. Other

Each Architect is encouraged to provide any additional information or description of resources that Architect believes is pertinent to this RFQ/P.

**3. CONTENT OF PROPOSAL**

Each Architect shall address the following items in its Proposal, in the order listed below, which shall be identified as items (A) through (C) in the Proposal:

A. Fees

Describe the method proposed by the Architect for calculating and charging fees for performance of work on Project(s), including whether fees will be based on time and material, percentage of construction, a not-to-exceed fee, some other method, or a combination of methods. Discuss potential fee discounts for projects for which the Architect may re-use plans and specifications developed for other Projects.

If proposed fee approach includes hourly billings for any phase of work or, if hourly billings against a not-to-exceed total is proposed, include a complete listing of positions and hourly billing rates that could apply to Projects. If any escalation above the stated rates is proposed, identify the basis, timing and amount of such escalation.

Identify whether you propose to bill reimbursable costs at cost or if you propose to add a mark-up to such costs.

B. Workload

Discuss Architect's requested process if it is asked to provide personnel and other resources necessary on a Project.

C. Other

Each Architect is encouraged to provide a description of resources, or any other information the Architect believes is pertinent to its Proposal.

**ATTACHMENT A**  
**Black Oak Mine Unified School**  
**District Project Description**

**I. District Representative**

Name: Sid Albaugh, Chief Business Official  
Telephone Number: 530-333-8300 ext. 223  
Email: [sabaugh@bomusd.org](mailto:sabaugh@bomusd.org)

*\*Request for Information (RFI) will be accepted via email only.*

**II. Deadlines, Schedules and Location for Submission**

RFI Deadline: 10/4/18 @ 10:00 a.m.

RFQ/P Due Date/Time: **10/12/18 @ 2:00 p.m.**

Place: Black Oak Mine Unified School District  
Office 6540 Wentworth Springs Road  
Georgetown, CA 95634  
Attn: Sid Albaugh, Chief Business Official  
Mark Package: ***“Architectural Proposal and SOQ***

RFQ/RFP Evaluations: 10/15/18 – 10/17/18

Interviews of Firms: 10/23/18 – 10/26/18

Board Meeting Award: November/December 2018

Timeline subject to change at the District’s discretion.



## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.4 2017-18 Annual Report of Attendance for the Black Oak Mine Unified School District and American River Charter School

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Sid Albaugh, Chief Business Official

EXPLANATION: Sid Albaugh, Chief Business Official, will provide information on the 2017-18 Annual Report of Attendance.

BACKGROUND: In July, the District submitted the 2017-18 Annual Report of Attendance to the California Department of Education for Black Oak Mine Unified School District and American River Charter School.





**Attendance Charter School**

County: El Dorado		Fiscal Year: 2017-18				
District: Black Oak Mine Unified : American River Charter		Annual				
CDS CODE	09	73783	0121566	1176	Certificate Number: A244A4FF	
Classroom-based ADA included in A-7	A-8	0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-7 excluding classroom-based ADA)	A-9	71.60	61.66	24.50	25.81	183.57
Classroom-based ADA Totals (Sum of A-2 through A-8 including only classroom-based ADA)	A-10	46.79	38.00	12.23	0.00	97.02
Non classroom-based ADA Totals (Difference of A-9 and A-10)	A-11	24.81	23.66	12.27	25.81	86.55
<b>Other</b>						
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1, A-3, A-5 and A-7, TK/K-3 Column, First Year ADA Only)	B-1	4.19				4.19
Non classroom-based ADA not eligible for funding pursuant to EC 47612.5(b) and 51745.6 and not included in A-11	B-2	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA, pursuant to EC 51749.5, included in A-11	B-3	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA not eligible for funding, pursuant to EC 47612.5(b) and 51745.6, included in B-2	B-4	0.00	0.00	0.00	0.00	0.00



**Attendance Charter School**

County: El Dorado		Fiscal Year: 2017-18				
District: Black Oak Mine Unified : American River Charter		Annual				
CDS CODE	09 73783 0121566 1176	Certificate Number: A244A4FF				
Classroom-based ADA included in A-7	A-8	0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-7 excluding classroom-based ADA)	A-9	71.60	61.66	24.50	25.81	183.57
Classroom-based ADA Totals (Sum of A-2 through A-8 including only classroom-based ADA)	A-10	46.79	38.00	12.23	0.00	97.02
Non classroom-based ADA Totals (Difference of A-9 and A-10)	A-11	24.81	23.66	12.27	25.81	86.55
<b>Other</b>						
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1, A-3, A-5 and A-7, TK/K-3 Column, First Year ADA Only)	B-1	4.19				4.19
Non classroom-based ADA not eligible for funding pursuant to EC 47612.5(b) and 51745.6 and not included in A-11	B-2	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA, pursuant to EC 51749.5, included in A-11	B-3	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA not eligible for funding, pursuant to EC 47612.5(b) and 51745.6, included in B-2	B-4	0.00	0.00	0.00	0.00	0.00

**Attendance School District**

County: El Dorado Fiscal Year: 2017-18  
 District: Black Oak Mine Unified Annual  
 CDS CODE 09 73783 Certificate Number: AB26EC91

Regular ADA		TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	A-1	286.00	223.48	149.89	329.01	988.38
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	A-2	0.24	0.35	0.00	0.00	0.59
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-3	0.00	0.00	0.00	3.73	3.73
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	A-4	0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48660] (Divisor 70/135/180)	A-5	0.00	0.00	0.00	0.00	0.00
<b>ADA Totals (Sum of A-1 through A-5)</b>	<b>A-6</b>	<b>286.24</b>	<b>223.83</b>	<b>149.89</b>	<b>332.74</b>	<b>992.70</b>
<b>Other</b>						
Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-1	0.00	0.00	0.43	8.08	8.51
Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-2	0.00	0.00	0.00	0.00	0.00

**Attendance School District**

County: El Dorado		Fiscal Year: 2017-18				
District: Black Oak Mine Unified		Annual				
CDS CODE	09 73783	Certificate Number: AB26EC91				
Course Based Independent Study ADA, pursuant to EC 51749.5, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-3	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-4	0.00	0.00	0.00	0.00	0.00
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1 through A-5, TK/K-3 Column, First Year ADA Only)	B-5	24.80				24.80
ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)	B-6				7.65	7.65
ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)	B-7					0.00

**Attendance School District**

County: El Dorado	Fiscal Year: 2017-18
District: Black Oak Mine Unified	Annual
CDS CODE 09 73783	Certificate Number: AB26EC91

Prior Year ADA Adjustment (P-1 and P-2 only)	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a)(2)(B)].					
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00
<b>ADA Totals (C-1 + C-2)</b>	<b>C-3</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a)(2)(C)].					
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00
<b>ADA Totals (C-4 + C-5)</b>	<b>C-6</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Attendance School District**

County: El Dorado

Fiscal Year: 2017-18

District: Black Oak Mine Unified

Annual

CDS CODE 09 73783

Certificate Number: AB26EC91

Prior Year P-2 ADA attributable to district  
resident pupils attending a non-charter school  
[EC 42238.052].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-8	0.00	0.00	0.00	0.00	0.00
<b>ADA Totals (C-7 + C-8)</b>	<b>C-9</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Gain or Loss of ADA due to a Reorganization or  
Transfer of Territory [EC 42238.05 (a) (3)]. If  
the ADA adjustment is a loss, report the loss  
as a negative number in Line C-10 or C-11.

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-11	0.00	0.00	0.00	0.00	0.00
<b>ADA Totals (C-10 + C-11)</b>	<b>C-12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>





## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.5 June 30, 2018 Investment Portfolio Report from the El Dorado County Treasurer-Tax Collector

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Sid Albaugh, Chief Business Official

EXPLANATION: Sid Albaugh, Chief Business Official, will provide information on the Investment Portfolio Reports from the El Dorado County Treasurer-Tax Collector for the quarter ending June 30, 2018

BACKGROUND: The Board will receive written Investment Portfolio Reports from the El Dorado County Treasurer-Tax Collector for the quarter ending June 30, 2018. This report is for information only.



**Date: July 30, 2018**

**To: Depositors to County Investment Pool**

**From: C. L. Raffety, Treasurer-Tax Collector**

A handwritten signature in black ink, appearing to be "C. L. Raffety".

**RE: Investment Portfolio Report - quarter ending June 30, 2018**

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Attached herewith is the Investment Portfolio Report for the quarter ending June 30, 2018 per Government Code 53646(b) (1) and 53646(e).

The State of California Local Agency Investment Fund Portfolio Report is available in its entirety at the Board Clerk's Office or may be accessed at

<http://www.treasurer.ca.gov/pmia-laif/>

under "Pooled Money Investment Board" report.



**Date: July 30, 2018**

**To: C. L. Raffety, Treasurer-Tax Collector**

**From: Todd Hall, Treasury Quantitative Specialist**

Handwritten signature of Todd Hall.

**RE: Investment Portfolio Report - quarter ending June 30, 2018**

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The El Dorado County Pooled Investment Portfolio Report for the quarter ending June 30, 2018 is attached for your review.

Average remaining life to maturity is 173 days. The effective rate of return is 1.65%. Market values for securities held in third-party custody are provided by the safekeeper. Certificates of Deposit and funds in State of California Local Agency Investment Fund are marked at face value.

I certify that this report accurately reflects all the County investments, and is in conformance with the adopted County Investment Policy. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity to meet the pool's expenditure requirements for the next six months and anticipated revenues are available to meet the County's budgeted expenditures.



# EL DORADO COUNTY TREASURY COUNTY INVESTMENT POOL - SUMMARY

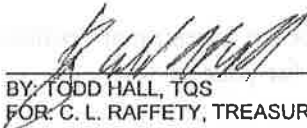
June 30, 2018

Investments	Book Value	Percent of Portfolio	Average Term	Avg Days to Maturity	YTM 360 Equiv.
State of CA Local Agency Invest Fund	45,500,000.00	9.14	1	1	1.731
Treasury Securities - Coupon	395,707,403.22	79.52	381	183	1.715
Certificates of Deposit - Bank	54,941,644.00	11.04	1,135	253	1.553
Money Market Account	1,493,700.00	0.30	1	1	1.251
<b>Total Investments and Averages</b>	<b>497,642,747.22</b>	<b>100.00%</b>	<b>429</b>	<b>173</b>	<b>1.697</b>

Month End

Effective Rate of Return

1.65%

  
BY: TODD HALL, TQS  
FOR: C. L. RAFFETY, TREASURER/TAX COLLECTOR



**EL DORADO COUNTY TREASURY  
COUNTY INVESTMENT POOL - INVESTMENTS**

June 30, 2018

Investment #	Issuer	Par Value	Market Value	Book Value	Days to Maturity	Maturity Date
<b>State of CA Local Agency Invest Fund</b>						
071-000000-1	STATE OF CALIFORNIA	45,500,000.00	45,500,000.00	45,500,000.00	1	
<b>Treasury Securities - Coupon</b>						
001-180715-1	US TREASURY	8,000,000.00	7,997,360.00	8,000,822.15	14	07/15/2018
001-180715-2	US TREASURY	12,000,000.00	11,996,040.00	11,997,836.28	14	07/15/2018
001-180715-3	US TREASURY	6,000,000.00	5,998,020.00	5,998,910.42	14	07/15/2018
001-180731-1	US TREASURY	5,000,000.00	4,995,750.00	4,998,057.58	30	07/31/2018
001-180731-2	US TREASURY	5,000,000.00	4,998,200.00	5,000,578.92	30	07/31/2018
001-180731-3	US TREASURY	5,000,000.00	4,998,200.00	5,000,641.15	30	07/31/2018
001-180731-4	US TREASURY	6,000,000.00	5,994,900.00	5,997,015.51	30	07/31/2018
001-180731-5	US TREASURY	5,000,000.00	4,998,650.55	4,998,649.63	30	07/31/2018
001-180815-1	US TREASURY	10,000,000.00	9,989,400.00	9,996,124.08	45	08/15/2018
001-180831-1	US TREASURY	6,000,000.00	5,995,920.00	6,002,628.39	61	08/31/2018
001-180831-2	US TREASURY	5,000,000.00	4,990,550.00	4,994,725.35	61	08/31/2018
001-180831-3	US TREASURY	9,000,000.00	8,982,990.00	8,988,193.87	61	08/31/2018
001-180831-4	US TREASURY	15,000,000.00	14,971,650.00	14,979,652.39	61	08/31/2018
001-180915-1	US TREASURY	15,000,000.00	14,971,200.00	14,980,938.06	76	09/15/2018
001-180930-1	US TREASURY	10,000,000.00	9,984,800.00	9,994,617.51	91	09/30/2018
001-180930-2	US TREASURY	10,000,000.00	9,969,600.00	9,976,515.97	91	09/30/2018
001-181015-1	US TREASURY	6,000,000.00	5,980,680.00	5,991,891.73	106	10/15/2018
001-181015-2	US TREASURY	12,000,000.00	11,961,360.00	11,970,402.75	106	10/15/2018
001-181031-1	US TREASURY	600,000.00	597,516.00	598,793.03	122	10/31/2018
001-181031-2	US TREASURY	11,000,000.00	109,311,620.00	10,995,875.44	122	10/31/2018
001-181115-1	US TREASURY	15,000,000.00	14,954,850.00	14,974,914.55	137	11/15/2018
001-181130-1	US TREASURY	15,000,000.00	14,948,400.00	14,974,867.30	152	11/30/2018
001-181231-1	US TREASURY	12,000,000.00	11,965,149.61	11,986,326.34	183	12/31/2018
001-190115-1	US TREASURY	15,000,000.00	14,915,700.00	14,950,612.99	198	01/15/2019
001-190115-2	US TREASURY	5,000,000.00	4,978,737.02	4,982,260.50	198	01/15/2019
001-190115-3	US TREASURY	4,000,000.00	3,984,854.25	3,987,113.66	198	01/15/2019
001-190131-1	US TREASURY	12,000,000.00	11,925,960.00	11,985,546.74	214	01/31/2019
001-190131-2	US TREASURY	8,000,000.00	7,950,640.00	7,990,199.35	214	01/31/2019
001-190131-3	US TREASURY	11,000,000.00	10,981,823.87	10,990,296.67	214	01/31/2019



**EL DORADO COUNTY TREASURY  
COUNTY INVESTMENT POOL - INVESTMENTS**

June 30, 2018

Investment #	Issuer	Par Value	Market Value	Book Value	Days to Maturity	Maturity Date
001-190131-4	US TREASURY	8,000,000.00	7,989,101.44	7,996,421.91	214	01/31/2019
001-190215-1	US TREASURY	5,000,000.00	4,954,700.00	4,985,591.44	229	02/15/2019
001-190228-1	US TREASURY	9,500,000.00	9,470,290.82	9,477,326.41	242	02/28/2019
001-190228-2	US TREASURY	8,000,000.00	7,968,128.91	7,972,669.19	242	02/28/2019
001-190331-1	US TREASURY	10,000,000.00	9,956,483.88	9,968,433.27	273	03/31/2019
001-190515-1	US TREASURY	10,000,000.00	9,874,200.00	9,895,277.47	318	05/15/2019
001-190515-2	US TREASURY	14,000,000.00	13,823,880.00	13,847,510.78	318	05/15/2019
001-190531-1	US TREASURY	10,000,000.00	9,899,600.00	9,922,829.12	334	05/31/2019
001-190531-2	US TREASURY	14,000,000.00	13,894,440.00	13,917,132.20	334	05/31/2019
001-190615-1	US TREASURY	8,000,000.00	7,888,160.00	7,906,942.48	349	06/15/2019
001-190631-1	US TREASURY	7,000,000.00	6,946,382.71	6,958,300.50	364	06/30/2019
001-190715-1	US TREASURY	21,000,000.00	20,670,948.56	20,713,991.01	379	07/15/2019
001-190831-1	US TREASURY	14,000,000.00	13,829,604.02	13,859,969.13	426	08/31/2019
<b>Certificates of Deposit - Bank</b>						
019-190407-1	RIVER CITY BANK	861,500.00	861,500.00	861,500.00	280	04/07/2019
019-190414-1	RIVER CITY BANK	245,000.00	245,000.00	245,000.00	287	04/14/2019
019-190827-1	RIVER CITY BANK	1,400,000.00	1,400,000.00	1,400,000.00	422	08/27/2019
025-190404-1	EAST WEST BANK	5,000,000.00	5,000,000.00	5,000,000.00	277	04/04/2019
027-181206-1	FARMERS & MERCHANT BK LONG BCH	5,000,000.00	5,000,000.00	5,000,000.00	158	12/06/2018
027-181211-1	FARMERS & MERCHANT BK LONG BCH	1,693,000.00	1,693,000.00	1,693,000.00	163	12/11/2018
027-181218-1	FARMERS & MERCHANT BK LONG BCH	3,000,000.00	3,000,000.00	3,000,000.00	170	12/18/2018
027-190626-1	FARMERS & MERCHANT BK LONG BCH	3,000,000.00	3,000,000.00	3,000,000.00	360	06/26/2019
027-200618-1	FARMERS & MERCHANT BK LONG BCH	4,000,000.00	4,000,000.00	4,000,000.00	719	06/19/2020
028-181205-1	FIRST BANK	7,000,000.00	7,000,000.00	7,000,000.00	157	12/05/2018
028-190402-1	FIRST BANK	5,000,000.00	5,000,000.00	5,000,000.00	275	04/02/2019
028-190411-2	FIRST BANK	5,000,000.00	5,000,000.00	5,000,000.00	284	04/11/2019
079-190205-1	UMPQUA BANK	249,750.00	249,750.00	249,750.00	219	02/05/2019
079-190327-1	UMPQUA BANK	4,000,000.00	4,000,000.00	4,000,000.00	269	03/27/2019
089-180823-1	WELLS FARGO BANK	6,000,000.00	6,000,000.00	6,000,000.00	53	08/23/2018
219-180822-1	American River Bank	249,400.00	249,400.00	249,400.00	52	08/22/2018
221-190902-1	Banner Bank	248,594.00	248,594.00	248,594.00	428	09/02/2019
222-180925-1	Bank of Napa, Bank of Marin	249,300.00	249,300.00	249,300.00	86	09/25/2018



**EL DORADO COUNTY TREASURY  
COUNTY INVESTMENT POOL - INVESTMENTS**

June 30, 2018

Investment #	Issuer	Par Value	Market Value	Book Value	Days to Maturity	Maturity Date
223-181228-1	Bank of Feather River	249,300.00	249,300.00	249,300.00	180	12/28/2018
231-180712-1	First Federal S&L	249,600.00	249,600.00	249,600.00	11	07/12/2018
232-181122-1	First General Bank	249,300.00	249,300.00	249,300.00	144	11/22/2018
233-190826-1	Fremont Bank	249,800.00	249,800.00	249,800.00	421	08/26/2019
236-180827-1	Merchants Nat'l Bk of Sacram	500,000.00	500,000.00	500,000.00	57	08/27/2018
243-191022-1	Summit State Bank	249,400.00	249,400.00	249,400.00	478	10/22/2019
246-190321-1	Community Bank aka Sierra Vist	249,000.00	249,000.00	249,000.00	263	03/21/2019
247-190523-1	Vibra Bank Pacific Commerce	249,300.00	249,300.00	249,300.00	326	05/23/2019
249-190430-1	United Business Bk aka Bay Com	250,000.00	250,000.00	250,000.00	303	04/30/2019
251-180822-1	Presidio Bank	249,400.00	249,400.00	249,400.00	52	08/22/2018
<b>Money Market Account</b>						
019-000000-1	RIVER CITY BANK	597,000.00	597,000.00	597,000.00	1	
021-000000-1	CITIZENS BUSINESS BANK	106,700.00	106,700.00	106,700.00	1	
025-000000-1	EAST WEST BANK	100,000.00	100,000.00	100,000.00	1	
027-000000-1	FARMERS & MERCHANT BK LONG BCH	90,000.00	90,000.00	90,000.00	1	
028-000000-1	FIRST BANK	100,000.00	100,000.00	100,000.00	1	
079-000000-1	JMPQUA BANK	250,000.00	250,000.00	250,000.00	1	
244-000000-1	Five Star Bank	250,000.00	250,000.00	250,000.00	1	
<b>Total Investments and Average</b>		<b>499,035,344.00</b>	<b>595,391,785.64</b>	<b>497,642,747.22</b>	<b>173</b>	

1. 2019-2020  
 2. 2020-2021  
 3. 2021-2022  
 4. 2022-2023  
 5. 2023-2024  
 6. 2024-2025  
 7. 2025-2026  
 8. 2026-2027  
 9. 2027-2028  
 10. 2028-2029  
 11. 2029-2030  
 12. 2030-2031  
 13. 2031-2032  
 14. 2032-2033  
 15. 2033-2034  
 16. 2034-2035  
 17. 2035-2036  
 18. 2036-2037  
 19. 2037-2038  
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 42. 2060-2061  
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## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.1 Resolution #2018-15, Determination of the Sufficiency or Insufficiency of Textbooks and Instructional Materials for the 2018-19 School Year

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Resolution #2018-15, Determination of the Sufficiency of Textbooks and Instructional Materials for the 2018-19 school year.

BACKGROUND: Pursuant to Education Code Section 60119, the Board of Trustees will hold a public hearing on or before the eighth week of school. Notice of the public hearing was posted in three public places within the District and stated the time, place and purpose for the hearing 10 days prior to the hearing.

The definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. It does not mean that the district must have two sets of textbooks for each student. The textbooks or instructional materials, or both, are aligned to the content standards.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
BOARD RESOLUTION #2018-15  
DETERMINATION OF THE SUFFICIENCY  
OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR THE 2018-19 SCHOOL YEAR**

WHEREAS, the Board of Trustees of the Black Oak Mine Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 13, 2018 at 7:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board of Trustees provided at least a 10 day notice of the public hearing posted in at least three public places within the District that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Board of Trustees encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, history-social science, health, foreign language, and English/language arts, including the English language development component of an adopted program, and Visual and Performing Arts consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

NOW, THEREFORE, BE IT RESOLVED that for the 2018-19 school year, the Black Oak Mine Unified School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

Dated this 13<sup>th</sup> day of September, 2018, by order of the Board of Trustees of the Black Oak Mine Unified School District upon a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ noes.

\_\_\_\_\_  
President  
Board of Trustees

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Clerk  
Board of Trustees

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.2 Unaudited Actuals for 2017-18 and Budget Update Report

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Sid Albaugh, Chief Business Official

RECOMMENDATION: It is recommended that the Board of Trustees approve and certify the 2017-18 Unaudited Actuals.

BACKGROUND: The financial records for fiscal year 2017-18 have been reviewed and closed for the year. Year ending balances have been calculated and brought forward to 2018-19.

Sid Albaugh will present an overview of the changes in the 2017-18 Unaudited Actuals from the year-end projections prepared in June 2018.

The 2017-18 Unaudited Actuals will be provided to the Board of Trustees under separate cover. Copies can be requested by contacting Sid Albaugh at the District Office or viewed on line at [bomusd.org](http://bomusd.org).

TABLE 1. Summary of the results of the 1997-1998 survey

Survey question	Yes	No
1. Do you have a current plan for your business?	65%	35%
2. Do you have a current plan for your personal life?	65%	35%
3. Do you have a current plan for your family?	65%	35%
4. Do you have a current plan for your education?	65%	35%
5. Do you have a current plan for your retirement?	65%	35%
6. Do you have a current plan for your health care?	65%	35%
7. Do you have a current plan for your insurance?	65%	35%
8. Do you have a current plan for your taxes?	65%	35%
9. Do you have a current plan for your estate?	65%	35%
10. Do you have a current plan for your business succession?	65%	35%
11. Do you have a current plan for your business exit strategy?	65%	35%
12. Do you have a current plan for your business valuation?	65%	35%
13. Do you have a current plan for your business financing?	65%	35%
14. Do you have a current plan for your business growth?	65%	35%
15. Do you have a current plan for your business expansion?	65%	35%
16. Do you have a current plan for your business diversification?	65%	35%
17. Do you have a current plan for your business risk management?	65%	35%
18. Do you have a current plan for your business legal compliance?	65%	35%
19. Do you have a current plan for your business intellectual property protection?	65%	35%
20. Do you have a current plan for your business cybersecurity?	65%	35%

**MINUTES OF A REGULAR MEETING  
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
June 11, 2018**

CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order by Board President Bill Drescher at 6:00 P.M. at 6540 Wentworth Springs Road, Georgetown.

Present: President Bill Drescher, Clerk Darcy Knight, Trustee Ronnie Ebitson, and Superintendent Jeremy Meyers.  
Vice President Joe Scroggins and Trustee Jeff Burch were absent

PUBLIC COMMENT ON CLOSED SESSION AGENDA

None

CLOSED SESSION

After announcing Open Session, the Board met in Closed Session and discussed:

- 3.1 Confidential Student Matter - Student Expulsion Hearing #09-18
- 3.2 Public Employee Employment - Certificated employment .5 FTE Music Teacher
- 3.3 Public Employee Employment - Classified management Chief Business Official
- 3.4 Short-Term Employment - 2018-19 Coaches
- 3.5 Chief Business Official Salary Schedule
- 3.6 Conference with Mr. Jeremy Meyers, Mrs. Shelly King, District Labor Negotiators, Regarding Labor Negotiations the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660
- 3.7 Superintendent Evaluation

OPEN SESSION

The Open Session of the Board convened at 7:16 p.m.

Present: Board members, Members of the audience (including staff/community).

DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION

3.1 It was moved by Darcy Knight, seconded by Ronnie Ebitson, and carried unanimously to accept the administrations recommendation to expel student #09-18 for the period ending August 1, 2019 in accordance with the terms outlined in the Recommendation for Expulsion dated 5/1/2018.

- 3.2 Matter will be voted on in Open Session under the Consent Agenda item #16.8
- 3.3 Matter will be voted on in Open Session under the Consent Agenda item #16.9
- 3.4 Matter will be voted on in Open Session under the Consent Agenda item #16.10
- 3.5 Matter will be voted on in Open Session under the Consent Agenda item #16.2
- 3.6 No action taken
- 3.7 No action taken

PLEDGE OF ALLEGIANCE

The pledge was led by Bill Drescher

ADOPTION OF THE AGENDA ACTION M-18-36

It was moved by Darcy Knight, seconded by Ronnie Ebitson, and carried unanimously to adopt the agenda.

Vote 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

COMMUNICATIONS

Notice of Public Hearings

Black Oak Mine Unified School District Local Control & Accountability Plan, 2018-19 Annual Budget & Statement of Reason for in Excess of Minimum, American River Charter School Local Control & Accountability Plan, Deferred Maintenance Plans for Expenditures, Education Protection Account, Tentative Agreement By and Between The Black Oak Mine Unified School District and The American River Charter School Classified Staff and the AB 1200 Disclosure, and the Tentative Agreement By and Between The Black Oak Mine Unified School District and The American River Charter School Teachers and the AB 1200 Disclosure.

Written Communications

none

Oral Communications

none

STUDENT REPRESENTATIVE

Not present

Black Oak Mine Teachers Association REPORT

BOMTA reported to the Board of Trustees

California School Employee  
Association REPORT

CSEA not present

SITE ADMINISTRATORS REPORT

Site Administrators waived their time. Will report back in August

SUPERINTENDENT'S REPORT

Superintendent waived his time. Will report back in August

INFORMATION AND DISCUSSION

Black Oak Mine Unified School  
District-Proposed Local Control &  
Accountability Plan Presentation

The Black Oak Mine Unified School District-Proposed Local Control & Accountability Plan was presented to the Board of Trustees.

2018-19 Proposed Annual Budget  
Presentation & Statement of Reason  
for Reserves in Excess of Minimum

Chief Business Official Tricia Kowalski presented the 2018-19 Proposed Annual Budget Presentation & Statement of Reason for Reserves in Excess of Minimum.

American River Charter School-  
Proposed Local Control &  
Accountability Plan Presentation

The American River Charter School- Proposed Local Control & Accountability Plan was presented to the Board of Trustees.

NEW BUSINESS

Education Protection Account  
ACTION M-18-37

It was moved by Darcy Knight, seconded by Ronnie Ebitson, and carried unanimously to approve the use of the Education Account funds for certificated teacher salaries and benefits for the regular education program for the 2018-19 school year.  
Vote 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

Deferred Maintenance  
ACTION M-18-38

It was moved by Ronnie Ebitson, seconded by Darcy Knight, and carried unanimously to approve the expenditure plan for Deferred Maintenance for 2018-19.  
Vote 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

Tentative Agreement By and Between  
The Black Oak Mine Unified School  
District and The American River  
Charter School Classified Staff and  
the AB 1200 Disclosure  
ACTION M-18-39

It was moved by Darcy Knight, seconded by Ronnie Ebitson, and carried unanimously to approve the Tentative Agreement By and Between The Black Oak Mine Unified School District and The American River Charter School Classified Staff and the AB 1200 Disclosure.  
Vote: 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

Tentative Agreement By and Between  
The Black Oak Mine Unified School  
District and The American River  
Charter School Teachers and the AB  
1200 Disclosure  
ACTION M-18-40

It was moved by Bill Drescher, seconded by Darcy Knight, and carried unanimously to approve the Tentative Agreement By and Between The Black Oak Mine Unified School District and The American River Charter School Teachers and the AB 1200 Disclosure.  
Vote: 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

Declaration of Need  
ACTION M-18-41

It was moved by Darcy Knight, seconded by Ronnie Ebitson, and carried unanimously to approve the Declaration of Need for 2018-19 school year.  
Vote: 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

Minutes from the Regular Board  
Meeting on May 24, 2018  
ACTION M-18-42

It was moved by Ronnie Ebitson, seconded by Darcy Knight, and carried unanimously to approve the Minutes from the Regular Board Meeting on May 24, 2018.  
Vote: 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

Minutes from the Special Board  
Meeting on May 29, 2018  
ACTION M-18-43

It was moved by Ronnie Ebitson, seconded by Darcy Knight, and carried unanimously to approve the Minutes from the Special Board Meeting on May 29, 2018.  
Vote: 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

CONSENT AGENDA

ACTION M-18-44

It was moved by Bill Drescher, seconded by Darcy Knight, and carried unanimously to approve the consent agenda.  
Vote: 3 to 0 Burch AB Knight Y Scroggins AB Drescher Y Ebitson Y

Second Reading and adoption of CSBA Board Policies	Adopted the CSBA Board Policies 1312.3 Uniform Complaint Procedures, 3551 Food Service Operations/Cafeteria Fund, 3553 Free and Reduced Price Meals, and 4111/4211/4311 Recruitment and Selection.
Chief Business Official Salary Schedule	Approved the amended Chief Business Official Salary Schedule.
Consultant Service Agreement with Amy Lansing	Approved the Consultant Services Agreement with Amy Lansing.
Consultant Service Agreement with School Services	Approved the Consultant Services Agreement with School Services.
Blackboard Service Agreement Contract Renewal	Approved the Blackboard Service Agreement Contract Renewal
Student Placement Agreement between Black Oak Mine Unified School District and California State University	Approved the Student Placement Agreement between Black Oak Mine Unified School District and California State University.
Single Plan for Student Achievement	Approved the Single Plan for Student Achievement for 2018-19 for Northside School, Georgetown School, Otter Creek School, Divide High School and Golden Sierra Junior Senior High School.
Certificated Personnel Action	Approved the employment of the .5 FTE Music Teacher
Classified Management Personnel Action	Approved the employment of the Chief Business Official for the Black Oak Mine Unified School District
Short Term Coaches Personnel Action	Approved the employment of the short term coaches for the 2018-19 school year.
Purchase Orders, Warrants, Bids and Quotes	Approved the 2017-18 fiscal year Batch numbers 8073-8080 dated May 2, 2018 to May 24, 2018 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$470,699.74.
Gifts	Accepted the gifts donated
<u>REPORTS OF THE BOARD</u>	Board members talked about how great all the Open House, graduation and promotions were.
<u>BOARD BACK IN CLOSED SESSION</u>	None
<u>FUTURE MEETINGS</u>	The next regular meeting of the Board is on June 14, 2018 at 7:00P.M. at the District Office
<u>ADJOURNMENT</u> Respectfully submitted,	The meeting was adjourned at 9:15 p.m.

\_\_\_\_\_  
Jeremy Meyers  
Superintendent

\_\_\_\_\_  
Bill Drescher  
President of the Board

\_\_\_\_\_  
Date





**MINUTES OF A BOARD STUDY SESSION MEETING  
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
August 7, 2018**

<u>CALL TO ORDER</u>	The Board Study Session Meeting of the Board of Trustees was called to order by Board President Bill Drescher at 5:30 P.M. at the District Office, Georgetown, CA  Present: President Bill Drescher, Vice President Joe Scroggins, Clerk Darcy Knight, Trustee Jeff Burch, and Superintendent Jeremy Meyers. Trustee Ronnie Ebitson was absent.
<u>CLOSED SESSION COMMENTS</u>	None
<u>CLOSED SESSION</u>	After announcing the topics in Open Session, the Board met in Closed Session and discussed: 3.1 Superintendent's Evaluation
<u>OPEN SESSION</u>	The meeting was called to order at 6:19 P.M.
<u>DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION</u>	3.1 Superintendent's Evaluation – No action taken
<u>PLEDGE OF ALLEGIANCE</u>	The pledge allegiance was led by Jeremy Meyers
<u>ADOPTION OF THE AGENDA ACTION M-18-50</u>	It was moved by Joe Scroggins, seconded by Darcy Knight, and carried unanimously to approve the adoption of the agenda. Vote 4 to 0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Absent
<u>COMMUNICATIONS</u>	Elizabeth Haines spoke about the donations to the district music program on behalf of the Divide Music Collation.
<u>NEW BUSINESS</u>	None
<u>INFORMATION AND DISCUSSION</u>	
Board of Trustees Governance Calendar	The draft governance calendar was reviewed and discussed. Jeremy Meyers and Keely Morales explained the flow of the proposed calendar to the Board of Trustees. Admin will try to coordinate special LCAP meeting dates to bring back to the Board for September's meeting. The governance calendar will be a regular agenda item to review and discuss.
School Site Progress Reports	Jeremy Meyers and Ron Morris gave an update on the AVID Program starting at GSJSHS. Several teachers attending AVID training over the summer. Jeremy Meyers talked about the upcoming orientation for new students, the resurfaced tennis courts, new blacktop in parking lots, the successful placement of the backup generator, and the implementation of Focal Point. There are two new teachers. This is a strong focus on AP training for the new year. AP scores are low, in-part due to lack of participation. Admin is requiring teachers teaching AP classes to meet with Administration to outline expectations for classes.  Carrie Arnett gave an update on Northside STEAM School. The new science lab, art lab, tech lab, and performing arts lab are up and ready for the new school year. Amy McComb, the STEAM Coordinator, went to trainings over the summer. For 3 <sup>rd</sup> thru 6 <sup>th</sup> grades STEAM rotations will place every Friday. Each lab will last four weeks and there will be six session. TK thru 2 <sup>nd</sup> grades will also have STEAM instruction. Staying in their classrooms, they will have five rotations of each lab for three weeks each. They will meet on the 1 <sup>st</sup> and 3 <sup>rd</sup> Thursday of the month. The PTA donated a kiln for the art room.

Wendy Westsmith gave an update on Georgetown New Tech Network School's developments. Several teachers went to trainings over the summer. Teachers have developed a tool box to help make the new learning techniques for all efficient and effective. NTN is a project based learning where leadership is shared with students. There will be a "GT Academy Awards" night where presentations of projects will be given by students. The Board of Trustees was invited to the presentations. The outcomes of success are progress/rise in performance, less discipline actions and more collaboration/working together. David Gleason gave an update on the new teachers at ARCS. The enrollment is at capacity. Focus is on making the work environment more conducive for teaching and learning.

Site Communication Plans

All school sites and the District Office have new websites. A communication plan has been given to each site to follow. This item will be brought back to the October board meeting for another update.

REPORTS FO THE BOARD OF TRUSTEES

The Board of Trustees gave reports.

FUTURE MEETINGS  
CLOSED SESSION  
ADJOURNMENT

Thursday, August 9, 2018 at 7:00 pm at the District Office

The meeting was adjourned at 8:00 P.M.

Respectfully submitted,

\_\_\_\_\_  
Jeremy Meyers  
Secretary to the Board

\_\_\_\_\_  
Bill Drescher  
President of the Board

\_\_\_\_\_  
Date

**MINUTES OF A REGULAR MEETING  
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
August 9, 2018**

CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order by Vice President Bill Drescher at 6:15 P.M. at 6540 Wentworth Springs Road, Georgetown.

Present: Board President Bill Drescher, Vice President Joe Scroggins, Trustee Jeff Burch, Trustee Ronnie Ebitson, and Superintendent Jeremy Meyers. Clerk Darcy Knight was absent

Public Comment:  
CLOSED SESSION

Public comment: NONE

The Board met in Closed Session and discussed

- 3.1 Confidential Student Matter – Interdistrict Transfer Appeal #026-18
- 3.2 Public Employee Employment – Certificated Staff: ARCS 1.5 FTE Teachers – Vote on in Open
- 3.3 Public Employee Employment - Resignation of 2 – 1.0 FTE Certificated teachers
- 3.4 Conference with Mr. Jeremy Meyers, Superintendent, District Labor Negotiator, and Mrs. Shelly King, Personnel Services Coordinator, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660
- 3.5 Superintendent Evaluation
- 3.6 Superintendent Contract

OPEN SESSION

The Open Session of the Board convened at 7:14 p.m.

Present: Board members and members of the audience (including staff/community)

DISCLOSURE OF ACTION  
TAKEN, IN CLOSED  
SESSION

- 3.1 It was moved by Jeff Burch and seconded by Bill Drescher to uphold the Interdistrict Transfer denial for Student #026-18.  
Vote: 4-0 Drescher Y Burch Y Knight Absent Scroggins Y Ebitson Y
- 3.2 Vote will be taken in open session under consent agenda.
- 3.3 It was moved by Ronnie Ebitson and seconded by Jeff Burch to accept the letters of resignation from two 1.0 FTE Certificated Teachers.  
Vote: 4-0 Drescher Y Burch Y Knight Absent Scroggins Y Ebitson Y
- 3.4 No action taken
- 3.5 Superintendent’s Evaluation – will go back into closed session after the consent agenda
- 3.6 Superintendent’s Contract – will go back into closed session after the consent agenda

PLEDGE OF ALLEGIANCE

The pledge was led by Student Representative Nolan Meyers

ADOPTION OF THE AGENDA  
ACTION M-18-51

It was moved by Jeff Burch, seconded by Ronnie Ebitson, and carried unanimously to adopt the agenda after amending the agenda by moving item 18.6 from Consent to New Business on the September 13, 2018 Regular Board Meeting agenda.  
Vote: 4 to 0 Drescher Y Knight Absent Scroggins Y Burch Y Ebitson Y

COMMUNICATIONS  
Written Communications

None

Oral Communications

None

BLACK OAK MINE  
TEACHERS ASSOCIATION  
REPORT

Not present

CALIFORNIA SCHOOL  
EMPLOYEES ASSOCIATION  
REPORT

Not present

STUDENT REPORT

Nolan Meyers and Sophie Drescher gave a report on each the sites and what has taken place over the summer and what is being prepared for the start of school on August 22, 2018.

CHIEF BUSINESS OFFICIAL'S REPORT

Sid Albaugh, CBO, gave a brief introduction.

FACILITIES, MAINTENANCE, OPERATIONS, & TRANSPORTATION REPORT

Mark Koontz, FMOT Director, gave a report on the projects Maintenance and Custodial staff accomplish over the summer.

SITE ADMINISTRATOR'S REPORTS

ARCS Director, David Gleason, gave a report on the projected enrollment for ARCS, the new Facebook page, and the projects that took place over the summer.

SUPERINTENDENT'S REPORT

Superintendent Jeremy Meyers gave a report.

INFORMATION AND DISCUSSION

## Report on Board of Trustee New Goals

The date for the next Board Study Session was set for November 6, 2018, and goals for the 2018-19 school year were discussed.

## CSBA Board Policy/Bylaw Updates/Revises

The Board of Trustees will consider reviewing/revising the following Board Policies: BP 6162.5 and PB 6171.

## Williams Uniform Complaints Procedures Policy Quarterly Report

As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaint Procedures is provided for information to the Board of Trustees.

## School Safety Report

Mark Koontz gave a presentation on internal emergency communication system Catapult, the new EMS App available to the public, and the compliance of the bus alarms.

NEW BUSINESSRepresentative to the American River Charter School Council  
ACTION M-18-52

It was moved by Jeff Burch, seconded by Joe Scroggins, and carried unanimously to appoint Michael "Sid" Albaugh as the Representative to the American River Charter School Council.  
Vote: 4 to 0 Drescher Y Knight Absent Scroggins Y Burch Y Ebitson Y

Board of Trustees Procedural Review  
ACTION M-18-53

Item is tabled to September 13, 2018 meeting

Resolution #2018-11 Adoption of the California Uniform Public Construction Cost Accounting Act  
ACTION M-18-54

It was moved by Joe Scroggins, seconded by Ronnie Ebitson, and carried unanimously to approve Board Resolution #2018-11 adoption of the California Uniform Public Construction Cost Accounting Act  
Vote: 4 to 0 Drescher Y Knight Absent Scroggins Y Burch Y Ebitson Y

Conflict of Interest Code Review  
ACTION M-18-55

It was moved by Joe Scroggins, seconded by Jeff Burch, and carried unanimously to adopt Board Bylaw 9270 Conflict of Interest as the Conflict of Interest policy.  
Vote: 4 to 0 Drescher Y Knight Absent Scroggins Y Burch Y Ebitson Y

School Facility Program District Representative  
ACTION M-18-56

It was moved by Bill Drescher, seconded by Jeff Burch, and carried unanimously to approve Michael "Sid" Albaugh, CBO, as the district's School Facility Program Representative to the Office of Public School Construction.  
Vote: 4 to 0 Drescher Y Knight Absent Scroggins Y Burch Y Ebitson Y

CONSENT AGENDA  
ACTION M-18-57

It was moved by Joe Scroggins, seconded by Jeff Burch, and carried unanimously to approve the consent agenda.  
Vote: 4 to 0 Drescher Y Knight Absent Scroggins Y Burch Y Ebitson Y

Board Resolution #2018-12  
Authorized Signatures for  
District Warrants and Official  
Documents

Adopted Board Resolution #2018-12 Authorized Signatures for District Warrants and Official Documents.

Board Resolution #2018-12  
Authorizing Designated Agents  
to Act as Custodians of Agency  
Fund and To Sign Bank  
Transactions and Documents On  
Behalf Of the Black Oak Mine  
Unified School District Budget  
Revision Resolution

Adopted the Board Resolution #2018-12 Authorizing Designated Agents to Act as Custodians of Agency Fund and To Sign Bank Transactions and Documents On Behalf Of the Black Oak Mine Unified School District Budget Revision Resolution

CSBA Board Policy Updates  
and Revisions

Adopted the following CSBA Revised Board Policies and Board Bylaws: BP 6162.5 and BP 6171.

Non-Public School Placement

Approved four (4) students for the Non-Public School placement for the 2018-19 school year.

Certificated Personnel Action –  
American River Charter School  
Teachers

Approved the employment of 1.5 FTE Teachers at American River Charter School for the 2018-19 school year.

Minutes Regular Board Meeting

Minutes from the Regular Board Meeting on June 11, 2018 will be moved to the September 13, 2018 New Business agenda.

Minutes Regular Board Meeting

Approved the Board Meeting Minutes for the June 14, 2018 Regular Board Meeting

Purchase Orders, Warrants, Bids  
and Quotes

Approved the 2017-18 fiscal year Batch numbers 8081-8092 dated June 5, 2018 to June 30, 2018 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$478,479.94 be approved.

REPORTS OF THE BOARD

Board members reported.

FUTURE MEETINGS

The next regular meeting of the Board is on September 13, 2018 at 7:00P.M. at the District Office

CLOSED SESSION

The Board returned to closed session until 9:17 P.M.

3.6 It was moved by Jeff Burch and seconded by Ronnie Ebitson to approve the Superintendent's Contract.

Vote: 4-0 Drescher Y Knight Absent Scroggins Y Burch Y Ebitson Y

ADJOURNMENT

The meeting was adjourned at 8:33 P.M.

Respectfully submitted,

\_\_\_\_\_  
Jeremy Meyers  
Superintendent

\_\_\_\_\_  
Bill Drescher  
President of the Board

\_\_\_\_\_  
Date



**BLACK OAK MINE UNIFIED SCHOOL DISTRICT**

AGENDA ITEM: 17.1 Board Resolution #2018-16 Appropriations Limit Calculation (Gann Limit)

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Sid Albaugh, Chief Business Official

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Resolution #2018-16, Adopting and Certifying the "Gann" Limit for 2017-18 and 2018-19 fiscal years.

BACKGROUND: The Board will consider approval of Resolution #2018-16 Adopting the Gann Limit declaring that the appropriations in the budget for the 2017-2018 and 2018-2019 fiscal years do not exceed the limitations imposed by Proposition 4. The Gann Limit Amendment, adopted in November 1979, established a maximum appropriation limit for all public agencies including school districts. This calculation must be reviewed and approved by the Board annually.

Attached is a copy of the Resolution for Adopting and Certifying the "Gann" Limit. These calculations are required by Education Code 42132 to be adopted by the Board of Trustees and then submitted to the California Department of Education to document that the District is within the required limit.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
BOARD RESOLUTION #2018-16**

**RESOLUTION FOR ADOPTING AND CERTIFYING THE "GANN" LIMIT**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2017-18 fiscal year and a projected Gann Limit for the 2018-19 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2017-18 and 2018-19 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2017-18 and 2018-19 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

Dated this 13<sup>th</sup> day of September, 2018, by order of the Board of Trustees of the Black Oak Mine Unified School District upon a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ noes.

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees



## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.2 Resolution #2018-17 Designation of a Representative and an Alternate to the Schools Insurance Group Joint Powers Board

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2018-17 Designation of a Representative and an Alternate to the Schools Insurance Group Joint Powers Board.

BACKGROUND: SIG bylaws require a resolution to designate Representatives to their Joint Powers Board.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
BOARD RESOLUTION #2018-17**

**Designation of a Representative and an Alternate  
To the Schools Insurance Group Joint Powers Board**

Whereas, the Black Oak Mine Unified School District (the Agency) is a Participating Agency of the Schools Risk and Insurance Management Group (SIG), and

Whereas, the bylaws of SIG state in part: "Each participating agency shall delegate one representative as a member of the Joint Powers Board, and one Alternate to serve in the absence of the representative. Such appointment shall be by resolution of the Governing Board of the Agency." And

**DESIGNATION**

NOW, THEREFORE, BE IT RESOLVED that the Governing Board hereby designates the following individuals as the Representative and the Alternate of the Schools Insurance Group Joint Powers Board:

Representative: Michael "Sid" Albaugh

Alternate: Shelly King

**CERTIFICATION**

I certify that the Governing Board of the Black Oak Mine Unified School District by resolution on September 13, 2018 has approved this action.

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Clerk to the Board of Trustees

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.3 Resolution #2018-18 Week of the School Administrator

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Resolution #2018-18 Week of the School Administrator, October 7-13, 2018.

BACKGROUND: In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as "Week of the School Administrator". The State of California has declared the week of October 7-13, 2018 as the "Week of the School Administrator" per Education Code 44051.1. "School Administrator" is a broad term which includes superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees. School leaders are to be commended for the contributions they make to successful student achievement.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
BOARD RESOLUTION 2018-18  
WEEK OF THE SCHOOL ADMINISTRATOR**

WHEREAS, Leadership Matters for California's public education system and the more than 6 million students it serves; and

WHEREAS, School administrators are passionate, lifelong learners who believe in the value of quality public education; and

WHEREAS, The title "school administrator" is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, Most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, Public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, School leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board of trustees, colleges and universities, community and faith-based organizations, elected officials, and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, Research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the first full week of March as the "Week of the School Administrator" in Education Code 44015.1; and

WHEREAS, The future of California's public education system depends upon the quality of its leadership;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Black Oak Mine Unified School District do hereby proclaim October 7-13, 2018, as "Week of the School Administrator" in the Black Oak Mine Unified School District and all school leaders be commended for the contributions they make to successful student achievement.

Dated this 13th day of September, 2018, by order of the Board of Trustees of the Black Oak Mine Unified School District upon a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ noes.

\_\_\_\_\_  
Darcy Knight, Clerk of the Board of Trustees

\_\_\_\_\_  
Bill Drescher, President of the Board of Trustees

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.4 Resolution #2018-19 Budget Revisions and Transfers

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Sid Albaugh, Chief Business Official

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution #2018-19 to allow for Budget Revisions and Transfers during the 2018-19 fiscal year.

BACKGROUND: The Board will consider approval of Resolution #2018-19, Budget Revisions and Transfers in accordance with the provisions of Section 42601 of Education Code, authorizing budget transfers and revisions as necessary to permit payment of the obligations incurred during the 2018-2019 school year.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 2018-19  
2018-19 BUDGET REVISIONS AND TRANSFERS

On motion of member \_\_\_\_\_ seconded by member  
\_\_\_\_\_, the following resolution is adopted:

BE IT RESOLVED, that the Board of Trustees of the Black Oak Mine Unified School District hereby gives approval to the District Superintendent, or his designee, in accordance with the provisions of Section 42601 of the Education Code, to make such transfers between expenditures on the District budget as may be necessary to permit payment of the obligations incurred during the 2018-19 school year.

PASSED AND ADOPTED by the Board of Trustees by the following vote on the 13th day of September, 2018.

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
President of the Board of Trustees

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Trustees

# BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.5 Second Reading and Adoption of Board Policies

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

EXPLANATION: It is recommended that the Board of Trustees consider adopting Board Policies:

6162.5 Student Assessments and 6171 Title I Programs

BACKGROUND: This is the second reading for the following Board Policies that have been updated /revised (or are new) due to changes in laws and various other reasons:

BP 6162.5 Student Assessment: Policy updated to reflect NEW LAW (AB 1035) which addresses the use and purpose of interim and formative assessments that are part of the California Assessment of Student Performance and Progress, prohibits their use for high-stakes purposes as defined, and requires that teachers who administer the assessments have access to all pertinent functions and information.

BP 6171 Title I Programs: Policy updated to address (1) the requirement to use federal Title I funds to supplement, not supplant, funds available from state and local sources; (2) use of the district's local control and accountability plan to fulfill requirements for the Title I local educational agency plan; and (3) methods for demonstrating the comparability of services between Title I and non-Title I schools. Regulation updated to reflect amendments by the Every Student Succeeds Act related to schoolwide programs, targeted assistance programs, and participation by private school students.

## STUDENT ASSESSMENT

The Board of Trustees recognizes that student assessments are an important instructional and accountability tool. To obtain the most accurate evaluation of student performance, the district shall use a variety of measures, including district, state, and/or national assessments.

*(cf. 0460 – Local Control and Accountability Plan)*  
*(cf. 0500 - Accountability)*  
*(cf. 2140 – Evaluation of the Superintendent)*  
*(cf. 4115 - Evaluation/Supervision)*  
*(cf. 4315 – Evaluation/Supervision)*  
*(cf. 5121 – Grades/Evaluation of Student Achievement)*  
*(cf. 5123 - Promotion/Acceleration/Retention)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6142.7 – Physical Education and Activity)*  
*(cf. 6190 - Evaluation of the Instructional Program)*

In selecting or developing a district assessment, the Superintendent or designee shall examine evidence of its reliability, its validity for the intended purpose and for various student populations, and the extent to which it aligns to the material that is being taught.

The Superintendent or designee shall ensure that assessments are administered in accordance with law and the test publisher's directions and that test administration procedures are fair and equitable for all students.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 6162.54 - Test Integrity/Test Preparation)*

As appropriate, assessment results shall be disaggregated by student subgroup, classroom, grade level, and/or school site to allow for critical analysis of student needs.

The Superintendent or designee shall provide professional development as needed to assist administrators and teachers in interpreting and using assessment data to improve student performance and the instructional program.

*(cf. 4131 - Staff Development)*  
*(cf. 4331 – Staff Development)*

When districtwide and school-level results of student assessments are published by the state, the Superintendent or designee may provide supplementary information to assist parents/guardians and the community in understanding test results.

*(cf. 0510 - School Accountability Report Card)*



**STUDENT ASSESSMENT (continued)****Interim and Formative Assessments**

State interim and formative assessments may be used in combination with other sources of information to gain timely feedback about student progress in an effort to continually adjust instruction to improve learning. Results from interim and formative assessments shall not be used for any high-stakes purpose, including, but not limited to, teacher or other school staff evaluation, accountability, student grade promotion or retention, graduation, course or class placement, identification for gifted or talented education, reclassification of English learners, or identification as an individual with exceptional needs. (Education Code 60642.6, 60642.7)

*(cf. 5123 - Promotion/Acceleration/Retention)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6152 - Class Assignment)*

*(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*

*(cf. 6172 - Gifted and Talented Student Program)*

*(cf. 6174 - Education for English Learners)*

The Superintendent or designee shall ensure that teachers who administer interim and formative assessments have access to all functions and information designed for teacher use related to such assessments and student performance on the assessments. (Education Code 60642.6)

**Individual Record of Accomplishment**

The Superintendent or designee shall ensure that each student, by the end of grade 12, has an individual record of accomplishment that includes the following: (Education Code 60607)

1. The results of state achievement tests required and administered as part of the California Assessment of Student Performance and Progress, or any predecessor assessments, pursuant to Education Code 60640-60649.
2. The results of any end-of-course examinations taken
3. The results of any vocational education certification examinations taken

*(cf. 6178 - Career Technical Education)*

No individual record of accomplishment shall be released to any person, other than the student's parent/guardian or a teacher, counselor, or administrator directly involved with the student, without the written consent of the student's parent/guardian, or the student if he/she is an adult or emancipated minor. The student or his/her parent/guardian may

**STUDENT ASSESSMENT (continued)**

authorize the release of the record of accomplishment to a postsecondary educational institution for the purposes of credit, placement, or admission. (Education Code 60607)

*(cf. 5125 - Student Records)*

*Legal Reference:*

EDUCATION CODE

- 313 Assessment of English language development*
- 10600-10610 California Education Information System*
- 44660-44665 Evaluation and assessment of performance of certificated employees (Stull Act)*
- 49558 Free and reduced-price meals; use of individual applications and records*
- 51041 Evaluation of educational program*
- 51450-51455 Golden State Seal Merit Diploma*
- 52052 Academic Performance Index; numerically significant student subgroups*
- 52060-52077 Local control and accountability plan*
- 60600-60649 Assessment of academic achievement, especially:*
- 60640-60649 Standardized Testing and Reporting Program*
- 60800 Physical fitness testing*
- 60810-60812 Assessment of English language development*
- 60900 California Longitudinal Pupil Achievement Data System*

CODE OF REGULATIONS, TITLE 5

- 850-864 California Assessment of Student Performances and Progress*
- 9622 National Assessment of Educational Progress*

*Management Resources:*

WEB SITES

- CSBA: <http://www.csba.org>*
- California Department of Education, Testing and Accountability: <http://www.cde.ca.gov/ta>*
- Smarter Balanced Assessment Consortium: <http://www.smarterbalanced.org>*
- U.S. Department of Education: <http://www.ed.gov>*

**TITLE I PROGRAMS**

The Governing Board desires to provide a high-quality education that enables all students to meet challenging state academic standards. In schools with a large number or percentage of economically disadvantaged families, the district shall use Title I funds to provide services that strengthen the academic program and provide support to students at risk of failing to achieve academic standards.

*(cf. 6011 - Academic Standards)*  
*(cf. 6162.5 - Student Assessment)*  
*(cf. 6162.51 - State Academic Achievement Tests)*

Title I funds shall be used to supplement, not supplant, funds available from state and local sources for the education of students participating in Title I programs. (20 USC 6314, 6321)

Descriptions of how the district will address the required components of the Title I local educational agency plan, as specified in 20 USC 6312, shall be included within the district's control and accountability plan (LCAP), the LCAP Federal Addendum, or another document. School-level strategies shall be aligned with the district's plan and be tailored to the specific needs of the students at the school.

*(cf. 0420 - School Plans/Site Councils)*  
*(cf. 0400 - Comprehensive Plans)*  
*(cf. 0460 - Local Control and Accountability Plan)*

In addition, the district and each school receiving Title I funds shall develop a written parent/guardian and family engagement policy in accordance with 20 USC 6318.

*(cf. 6020 - Parent Involvement)*

**Comparability of Services**

In schools receiving Title I funds, state and local funds shall be used to provide services that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among district schools:

1. Adopt and implement a districtwide salary schedule.

**TITLE I PROGRAMS** (continued)

2. Ensure equivalence in teachers, administrators, and other staff, as measured by either or both of the following:
  - a. The ratio of students to instructional staff at each Title I school within a grade span, which shall not exceed 110 percent of the average ratio for all non-Title I district schools within that grade span.
  - b. Salary expenditures for instructional staff at each Title I school, which shall be no less than 90 percent of the average salary expenditure across non-Title I district schools.
3. Ensure equivalence in the provision of curriculum materials and instructional supplies, by determining whether the per-student expenditure of state and local funds for curriculum materials and instructional supplies in Title I schools is between 90 and 110 percent of the districtwide average.
4. Determine whether the amount of state and local funds allocated per student for each grade span is between 90 and 110 percent of the per student average for each grade span in non-Title I schools.

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to students with disabilities, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

The Superintendent or designee shall annually assess comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of non-comparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

**Participation of Private School Students**

The district shall provide or contract to provide special educational services, instructional services (including evaluations to determine the progress being made in meeting students' academic needs), counseling, mentoring, one-on-one tutoring, or other Title I benefits to

**TITLE I PROGRAMS** (continued)

eligible private school students residing in a participating school attendance area. Such services and benefits shall be provided on an equitable basis in comparison to services and other benefits for public school students. (20 USC 6320, 7881)

**Program Evaluation**

The Board shall regularly monitor the progress of economically disadvantaged and low-achieving students in Title I schools. During the annual evaluation of the district's progress toward achieving each goal identified in the LCAP or other planning document addressing 20 USC 6312, the Board shall review disaggregated data on academic achievement, school attendance, and other outcomes for such students and shall ensure that strategies are revised as necessary to support continuous improvement.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

*Legal Reference:*EDUCATION CODE

11503 Parent involvement programs in Title I schools

52060-52077 Local control and accountability plan

54420-54425 State Compensatory Education

64001 Single plan for student achievement, consolidated application programs

UNITED STATES CODE, TITLE 20

6301 Program purpose

6311-6322 Improving basic programs for disadvantaged students, including:

6312 Local educational agency plan

6313 Eligibility of schools and school attendance areas; funding allocation

6314 Title I schoolwide programs

6315 Targeted assistance schools

6318 Parent involvement

6320 Participation of private school students

6321 Comparability of services

6333-6335 Grants to local educational agencies

6391-6399 Education for migrant students

7881 Participation of private school students

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1-200.79 Improving basic programs for disadvantaged students

**TITLE I PROGRAMS** (continued)

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Frequently Asked Questions About Title I Schoolwide Programs*  
*Local Control and Accountability Plan Federal Addendum Template*  
*Meeting Title I, Part A Comparability Requirements, October 2017*

U.S. DEPARTMENT OF EDUCATION GUIDANCE

*Fiscal Changes and Equitable Services Requirements Under the Elementary and Secondary Education Act of 1965 (ESEA), as Amended by the Every Student Succeeds Act, Non-Regulatory Guidance, November 21, 2016*

*Title I Fiscal Issues, Non-Regulatory Guidance, February 2008*

*Designing Schoolwide Programs, Non-Regulatory Guidance, March 22, 2006*

*Title I Services to Eligible Private School Students, October 17, 2003*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov/iasa/titleone>

No Child Left Behind: <http://www.ed.gov/nclb>

U.S. Department of Education: <http://www.ed.gov>

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT**

AGENDA ITEM: 17.6 Certificated Personnel Action

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent  
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Brittany Barbour as a 1.0 FTE Teacher for the Black Oak Mine Unified School District for the 2018-19 school year.

BACKGROUND: The position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

CERTIFICATED/ADMINISTRATOR PERSONNEL ACTION

Certificated Employment 2018-19

Brittany Barbour, 1.0 English Teacher, Georgetown School - Brittany has been a substitute teacher in the district during the 2017-18 school year.

sk/board/Certificated Employment



**BLACK OAK MINE UNIFIED SCHOOL DISTRICT**

**AGENDA ITEM:** 17.7 Classified Personnel Action

**MEETING DATE:** September 13, 2018

**FROM:** Jeremy Meyers, Superintendent  
Shelly King, Personnel Services Coordinator

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Tricia Gomez as a 3 Hour Campus Supervisor, Melinda Browne as a 1 Hour Noon Supervisor and .75 Hour Office Assistant, Laura Bergland as a 1 Hour Noon Supervisor, Casey Tompkins as a 1 Hour Noon Supervisor, and Chanin Smith as a 4.5 Hour RSP Aide and 1 Hour Noon Supervisor for the Black Oak Mine Unified School District for the 2018-19 school year.

**BACKGROUND:** The position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

## CLASSIFIED PERSONNEL ACTION

### Classified Employment 2018-19 School Year

Tricia Gomez - 3 Hour Campus Supervisor, Golden Sierra. Tricia has been an active community member and parent in the District for many years.

Melinda Browne - 1 Hour Noon Supervisor and .75 Hour Office Assistant, Georgetown School. Melinda had been a parent volunteer and classified substitute at Georgetown School.

Laura Bergland - 1 Hour Noon Supervisor, Georgetown School. Laura has been a parent volunteer and classified substitute at Georgetown School.

Casey Tompkins - 1 Hour Noon Supervisor, Georgetown School. Casey has been a parent volunteer and classified substitute at Georgetown School.

Chanin Smith - 4.5 Hour RSP Aide and 1 Hour Noon Supervisor, Northside School. Chanin has been a classified substitute for the District for the past 2 years.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT**

**AGENDA ITEM:** 17.8 Personnel Action

**MEETING DATE:** September 13, 2018

**FROM:** Jeremy Meyers, Superintendent  
Shelly King, Personnel Services Coordinator

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Elizabeth Haines as a Public Information Officer for the Black Oak Mine Unified School District for the 2018-19 school year.

**BACKGROUND:** Due to all of the changes in the District at each of the school sites, it is important that the public is notified of programs and upcoming events happening throughout the school year.

THE UNIVERSITY OF CHICAGO

Department of Chemistry

Chicago, Illinois 60637

Office of the Dean  
5408 South University Avenue  
Chicago, Illinois 60637

Dear Mr. [Name]:  
I am pleased to inform you that your application for admission to the University of Chicago has been reviewed and you have been accepted for admission to the University of Chicago in the fall of 1968. Your acceptance is contingent upon your meeting the following conditions:

1. You must have completed the minimum requirements for admission to the University of Chicago as set forth in the University Catalog for the year 1967-68.  
2. You must have received a minimum grade point average of 3.0 on a 4.0 scale in your college work.  
3. You must have completed the minimum requirements for admission to the University of Chicago as set forth in the University Catalog for the year 1967-68.

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.9 Carl Perkins Vocational Education Application for Funding

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the submission of the proposed Carl Perkins Vocational Education application for funding for the 2018-19 school year.

BACKGROUND: The Carl D. Perkins Career and Technical Education Improvement Act of 2006, is administered by the California Department of Education. The Board must annually approve the submission of the application. The 2018-19 allocation of \$8,016.00 is to be utilized at Golden Sierra High School following all applicable state and federal rules and regulations. The funding will provide technology upgrades, supplies and materials, professional development and training, and curriculum development. Principal, Jeremy Meyers will administer the grant.



# Program Grant Management System (PGMS)

Black Oak Mine Unified (131 - Secondary)

2018-19 Application

## Section I - State Assurances and Certifications

Allocation Amount	\$8,016.00
Budgeted Amount	\$8,016.00
Indirect Amount	\$381.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; Every year, the LEA must download

them, collect the appropriate signatures, and keep them on file to be available for compliance reviews, complaint investigations, or audits.

- [California Department of Education General Assurances](#)
- [Drug Free Workplace Certification](#)
- [U.S. Department of Education Debarment and Suspension](#)
- [U.S. Department of Education Lobbying](#)
- [Perkins IV Assurances and Certifications](#)
- [2018–19 Grant Conditions](#)

## LEA Sign-off

As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2018–19 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2018–19 Perkins IV application for funds.

## CDE Review and Sign-off

Section  
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Sacramento, CA 95814

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# Program Grant Management System (PGMS)

Black Oak Mine Unified (131 - Secondary)

2018-19 Application

## Section II - Representatives of Special Populations

Allocation Amount	\$8,016.00
Budgeted Amount	\$8,016.00
Indirect Amount	\$381.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.



Download the Sign-off Form for Representatives of Special Populations, collect the appropriate signatures, and keep the form on file to be available for compliance reviews, complaint investigations, or audits.

After collecting the required signatures, enter the name and title of the person representing each of the special populations listed below.

**Economically Disadvantaged (Title I Coordinator)**

Title I Coordinator Name: Wendy Westsmith  
Title I Coordinator Title: Director of Special Education

**Limited English Proficiency (English Learner Coordinator)**

English Learner Coordinator Name: Wendy Westsmith  
Title: English Learner Coordinator

Director of Special Education

**Disabled (Handicapped) (Special Education Coordinator)**

Special Education Coordinator Name: Wendy Westsmith  
Special Education Coordinator Title:

Director of Special Education

**Single Parent or Single Pregnant Women (Title IX Coordinator)**

Title IX Coordinator Name: Wendy Westsmith  
Title IX Coordinator Title: Director of Special Education

**Gender Equity or Nontraditional Training (Title IX Coordinator)**

Title IX Coordinator Name: Wendy Westsmith  
Title IX Coordinator Title: Director of Special Education

**LEA Sign-off**

As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2018–19 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2018–19 Perkins IV application for funds.

**CDE Review and Sign-off**

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The implementation of each LEA's local Career Technical Education (CTE) plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the previous school year.

Additionally, the LEA should set measurable CTE outcomes for the next school year based on the needs of the CTE students and programs offered by the LEA and the results of the core indicator data reported in Section III.

LEA personnel must respond to the following questions:

## LEA Response

**1. What process is used to annually evaluate the effectiveness of the CTE program and who is involved in the evaluation? How is data (both CTE and non-CTE) used as a component of the evaluation?**

CTE Staff evaluate program effectiveness through measures including but not limited to:

- Student quizzes, tests, practical exams and projects
- Standardized Test Results
- Student success in core classes
- Completion of industry recognized certifications

Staff meet weekly in Professional Learning Communities (PLC) to evaluate their program and student needs, plan and align curriculum to California CTE standards, monitor student success across the curriculum. PLC time is divided into time for staff to meet in departments as well as a whole.

**2. It is a requirement that the results of annual evaluation be shared with the public in a variety of formats. Doing so with fidelity and creativity shows that a school's stated value of career preparation as the equal to college preparation ("college and careers") is matched by their actions. Describe the variety of formats, venues, and ways in which your results of annual evaluation are shared with the public.**

CTE Course successes are communicated to our community, school board and industry partners in the following ways:

- Articles written by students in school online newspaper
- SARC report
- District and School Website
- Participation at community events: information booths, student volunteers
- Back to school events
- CTE Course brochures

**3. All Perkins funds are supplemental support for CTE programs. In order to demonstrate that Perkins funds are supplemental and that the district is not supplanting funds, LEAs are to use a specific Goal Code (3800, 6000, 4630) with in the Standard Accounting Code Structure. Please describe the funding**

**sources your LEA uses to support CTE programs in the Local Control Funding Formula (LCFF) and how do you ensure that these funds are correctly coded?**

Each funding source is identified by a unique resource code and all funds used for CTE are coded with goal 3800.

- 4. Describe how your LEA manages the Perkins purchasing process so that all expenditures over \$500 and the highly pilferable items are added to the historical inventory as required by both federal regulations and California Education Code.**

Black Oak Mine Unified School District conducts a historical inventory verification at least every 2 years for all of the following:

- Description
- Name
- Serial or other Identification Number
- Acquisition Date
- Original Cost and funding source
- Location (room)
- Use, Condition, Date and Mode of Disposal of all equipment/items that have a market value of \$500 or more or are "Highly Pilferable"

- 5. Please share how student leadership development is included as an integral part of the CTE sequence of courses in pathways offered by your LEA.**

Throughout the courses students are taught leadership skills by participating in team projects the give each student the opportunity to take on the various roles of the team, classrooms are set up to run as mock businesses with students filling the roles of management and employees. Student CTE Clubs are student run with faculty advisors and students vote in peer leaders and function as a self-governing body.

- 6. Outside of serving on your district CTE Advisory Committee, describe the involvement of business and industry partners in your CTE pathways.**

We receive input and advice from our Industry Partners on issues including but not limited to:

- Course curriculum
- Competencies (industry recognized)
- Industry Changes
- Field Trips to their businesses
- Equipment purchases
- Student Internships and employment opportunities

## LEA Sign-off

- Progress Report Toward Implementing the Local CTE Plan section is complete and ready for CDE review.

## CDE Review and Sign-off

### CDE Comments

- Section Approval
- 

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This section displays the budget expenditures for each pathway in an industry sector.

### Program Detail

This section is used to budget expenditures for each pathway in an industry sector.

Site Name	Industry Sector	Career Pathway	Budget Amount	Action
Golden Sierra High School	Public Services	Emergency Response	\$8,016.00	<a href="#">Detail</a>
		<b>Total</b>	<b>\$8,016.00</b>	

### Inventory Verification

Each LEA maintains a historical inventory system, which contains the description, name, serial or other identification number, acquisition date, original cost, and percentage of federal participation in the cost, location, use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown. [CEC 35268]

**Black Oak Mine Unified (131 - Secondary) conducts a historical inventory verification at least every 2 years for all of the following:**

- Description
- Name
- Serial or other identification number
- Acquisition date
- Original cost
- Location (room)
- Use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown.

Yes  No

### LEA Sign-off

Sequence of Courses to Be Funded section is complete.

### CDE Review and Sign-off

CDE Comments



# Program Grant Management System (PGMS)

## Black Oak Mine Unified (131 - Secondary)

### 2018-19 Application

#### Section VI - Budget and Expenditure Schedule

Allocation Amount	\$8,016.00
Budgeted Amount	\$8,016.00
Indirect Amount	\$381.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

To add more budget detail, go to **Section V.**

		Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure	Total
At Least 85% of the grant must be spent in these areas				

	(A) Programs Account Charge	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs
1000 Certificated Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 Classified Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 Books/Supplies	\$5,135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,135.00
5000 Services/ Operating Expenses	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
6000 Capital Outlay	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00
7000 Indirect Costs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$381.00
<b>Total</b>	<b>\$7,635.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,016.00</b>

### CDE Review and Sign-off

✓ Section  
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# Program Grant Management System (PGMS)

Black Oak Mine Unified (131 - Secondary)

2018-19 Application

Section VII - Local CTE Plan Update

Allocation Amount	\$8,016.00
Budgeted Amount	\$8,016.00
Indirect Amount	\$381.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Not Submitted
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDF	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

Applicants may update their local CTE plans annually, if necessary. Review the local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

**Applicants may update their local CTE plans annually, if necessary. Review the local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:**

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.



**Are there any changes made to the local CTE plan for 2018-19?**

Yes  No

**Describe in detail the changes made to the CTE plan.**

We are adding our Emergency Response Pathway. A Sequence of courses Worksheet has been submitted and approved. This pathway consists 2 courses; 1st Responder/Basic Fire and Advanced 1st Responder/Firefighting. These courses have a combined total of 300 hours. Skills taught include but are not limited to; knowledge and skills needed to prepare for a career in fire service, knowledge of how to respond to events such as structure or wild land fires, hazardous material incidents, and Emergency Medical Training. Students will also have personal growth opportunities by training in leadership roles, crew member, effective communication methods and develop a foundation of essential skills needed in the workforce.

### **LEA Sign-off**

Local CTE Plan Update section is complete and ready for CDE review.

### **CDE Review and Sign-off**

**Section  
Approved**

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## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.10 Non-Public School Master Contract for Guiding Hands Inc.

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Non-Public School Master Contract with Guiding Hands School for the 2018-19 School Year.

BACKGROUND: Four students have been placed at Guiding Hands School for the 2018-19 School Year. This contract was provided to the Board under separate cover.



## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.11 Consultant Service Agreement with Preferred Choice

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Consultant Service Agreement with Preferred Choice for the 2018-19 school year.

BACKGROUND: The District would employ Preferred Choice to provide purchasing assistance with respect to the operation of District's Food Service Program.

Preferred Choice will go out to bid for food and non-food supply items on behalf of the District. It is estimated that based on current year food costs, this will generate a significant savings to the Cafeteria Fund.

The cost of the agreement is \$1000 per month for 10 months (\$10,000) and will be paid out of the Cafeteria Fund.



# Black Oak Mine Unified School District

6540 Wentworth Springs Road ♦ Georgetown, California 95634  
530-333-8300 (office) ♦ 530-333-8303 (fax) ♦ www.bomusd.org ♦ info@bomusd.org

**THIS CONTRACT** is entered into on this 15th day of August, 2018 by and between the Black Oak Mine Unified School District, herein referred to as “District”, and Preferred Choice, a California Partnership licensed to conduct business in California.

## 1. PURPOSE OF CONTRACT

This Contract sets forth the terms and conditions upon which the District employs Preferred Choice to provide purchasing assistance with respect to the operation of District’s non-profit school Food Service Program.

## 2. TERM AND TERMINATION

The Term of the contract shall be for a period of one year commencing July 1, 2018 and terminating on June 30, 2019. By mutual agreement, the parties may renew this contract; provided, however, that either party may terminate this contract at any time upon thirty-day written notice.

## 3. PURCHASING SERVICES

- 3.1 As the purchasing agent of the District, Preferred Choice shall obtain bid pricing for the District’s food service program. Such pricing shall be made under the District’s name and shall be used solely for its food service program. District shall receive and adhere to pricing received and awarded by Preferred Choice to selected Distributor, provided, however, that Preferred Choice accepts the bid which it deems most favorable to the interest of the District.
- 3.2 District shall submit food orders by fax to Preferred Choice no later than 3:00 pm on Mondays for Wednesday delivery. In the event that Wednesday falls under a holiday or any other day that would be impossible to receive a food delivery, the District shall request an alternative delivery day.
- 3.3 Preferred Choice shall transmit food orders received from District no later than Tuesday at 3:00 pm for Wednesday delivery. Any Food orders, additions, deletion or changes received after 3:00 pm on Tuesday will not be accepted for Wednesday delivery.
- 3.4 Delivery hours shall have a window between 6:00 am and 2:00 pm. Any deliveries made before or after such window shall be accepted at the discretion of the District.
- 3.5 The District shall be responsible to pay for all purchases made by Preferred Choice on behalf of District. Invoices terms are net 10 (payment of invoices are due by the 10<sup>th</sup> day of the following month).
- 3.6 Preferred Choice shall not be responsible for any food orders District fails to accurately submit to Preferred Choice. District shall sign all delivery invoices and shall also make adjustments on inaccurately deliveries at the time of delivery. Credits will not be issued unless they are clearly stated on the invoice and are signed by both parties.

- 3.7 Preferred Choice shall devote such time and energy to the performance of its duties under this Contract as is reasonably necessary for a satisfactory performance. Should District require services not included in this Contract, Preferred Choice shall make a reasonable effort to fit such additional services for an additional fee. Such fee shall be in writing and mutually agreed by both parties.

#### 4. FINANCIAL TERMS

- 4.1 Preferred Choice's fee is based on three food orders per week, in the event that existing conditions at District change (including by way of example, type and number of schools, personnel practices, hours, length or type of meal service or any other condition beyond the control of Preferred Choice, District and Preferred Choice agree to renegotiate the fee set forth herein.
- 4.2 In consideration of performance of the specified services, the District agrees to pay Preferred Choice a fee in the amount of \$1000 per month for 10 months.
- 4.3 All invoices submitted by Preferred Choice to District shall be paid within 15 days of the invoice date. In the event invoices are not paid within 60 days of the invoice date, interest shall be charged on each invoice at the maximum legal rate permitted commencing with the 61<sup>st</sup> day after such invoice is due and payable, until the date paid.

#### 5. REMEDIES

- 5.1 Neither party shall be responsible to the other for any losses resulting from the failure to perform any terms or provisions of this contract, except for payments of moneys owed, if the party's failure to perform is attributable to war, riot, or other disorder; strike or other work stoppage; fire; flood; or any other act not within the control of the party whose performance is interfered with, and which, by reasonable diligence, such party is unable to prevent.
- 5.2 In the event of breach of this contract by either District or Preferred Choice, the non-breaching party shall give the breaching party written notice specifying the default, and the breaching party shall have 30 days within which to cure the default. If the default is not cured within that time, the non-breaching party shall be the right to then terminate this contract by giving the breaching party 30 days' written notice of its intention to terminate
- 5.3 Notwithstanding any other provision of this Contract, both parties shall be deemed to have retained any and all administrative, contractual and legal rights and remedies, to which they may be entitled, including such legal sanctions as may be appropriate.

#### 6. INSURANCE AND TAXES

Preferred Choice shall defend District from any claim arising from any act or omission of Preferred Choice or its agents. District shall defend Preferred Choice for any claim arising from any act or omission of a District employee. Preferred Choice shall be responsible for carrying its own workers' compensation insurance and health and welfare insurance. District shall not withhold or set aside income tax, Federal Insurance Contributions Act tax, unemployment insurance, disability insurance, or any other federal or state funds whatsoever. It shall be the sole responsibility of Preferred Choice to account for all of the above and Preferred Choice agrees to hold District harmless from all liability for these taxes.

**7. BUSINESS LICENSES AND CERTIFICATE PERMITS**

It shall be the sole responsibility of Preferred Choice to obtain any needed business licenses, certificates, permits to conduct business to meet the terms of this Contract.

**8. CONTRACT AND AMMENDMENTS**

This Contract represents the entire Contract and supersedes any and all prior Contracts. All prior negotiations have been merged into this Contract and there are no understandings, representations or agreement, oral or written, express or implied other than those set forth herein. The terms of this Contract may not changed, modified or amended except by in writing signed by both parties. Obligations of the parties set forth in this Contract arising out of events occurring during the life of this Contract shall survive the termination of this Contract.

**9. MEDIATION**

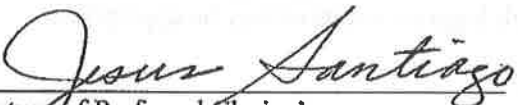
Any and all disputes that arise out of this Agreement shall first be resolved by good faith negotiations between the Parties with the assistance of non-binding mediation. In the event either Party determines that they are not able to resolve the dispute through negotiation and mediation, then the dispute shall be submitted to binding arbitration in accordance with the American Arbitration Association.

If any action at law or in equity is brought to enforce or interpret the provisions of this Contract, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief to which he/she may be entitled.

**10. SEVERABILITY**

In the event that any provision of this Contract is held invalid or unenforceable by a court of competent jurisdiction, no other provision of this Contract will be affected by such holding, and all of the remaining provisions of this Contract will continue in full force and effect, unless to do so would invalidate the intent of the parties in entering into this Contract.

The parties agree to the terms of this Contract and have executed this Contract on the respective dates set forth below.

	<u>PARTNER</u>	<u>8/20/18</u>
Signature of Preferred Choice's Authorized Representative	Title	Date

_____	_____	_____
Signature of District's Authorized Representative	Title	Date



## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.12 Purchase Orders, Warrants, Bids and Quotes

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that 2018-19 fiscal year Batch numbers 0001-0011 dated July 13, 2018 to August 29, 2018 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$713,370.95 be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

Fund Name and Number	Amount
General Fund 01	\$679,381.56
Charter School Fund 09	\$26,045.30
Cafeteria Fund 13	\$2,509.34
Enterprise Fund 63	\$5,434.75
Total	\$713,370.95

STATE OF TEXAS, COUNTY OF DALLAS

Know all men that I, the undersigned, do hereby certify that

the within and foregoing

is a true and correct copy of the

original as the same appears from the records of the County Clerk of Dallas County, Texas, and that the same is a true and correct copy of the original as the same appears from the records of the County Clerk of Dallas County, Texas, and that the same is a true and correct copy of the original as the same appears from the records of the County Clerk of Dallas County, Texas.

Witness my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
 County Clerk of Dallas County, Texas

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.13 Gifts

MEETING DATE: September 14, 2017

FROM: Mr. Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the gifts donated.

BACKGROUND: The following gifts were donated to the District:

John and Marcella Kenny donated a laptop to GSJSHS Workability Program valued at \$500.00.

Five Star Landscape donated \$500.00 to Northside School to be used for 4<sup>th</sup> grade camp.

Ralph and Patricia Dodge donated \$75.00 to Northside School to be used for 4<sup>th</sup> grade camp.

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor(s).

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

6540 Wentworth Springs Road  
Georgetown, CA 95634  
(530) 333-8300  
Fax: (530) 333-8303  
Website: bomusd.org

Request for Board Acceptance of Gift

To:	Jeremy Meyers, Superintendent
From:	Northside
Re:	Request for Board Acceptance of Gift
Date:	August 21, 2018
Description of Gift:	Popsicles
Donor Estimated Value:	\$ 150. <sup>00</sup> / <sub>100</sub>
Donated By:	Holiday Market - Cool, CA.
Mailing Address:	5030 Ellington Drive Cool, CA. 95614
Donor Requests Gift To Be Used At/For:	Back to School Social

Signature: 

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## Request for Board Acceptance of Gift

To:	Jeremy Meyers
From:	Elizabeth Haines
Re:	Request for Board Acceptance of Gift
Date:	July 28, 2018
Description of Gift:	Donation <sup>from</sup> <del>to</del> the Divide Music Coalition
Donor Estimated Value:	\$ 2000.00
Donated By:	Divide Music Coalition
Mailing Address:	C/o El Dorado Arts Council PO Box 2400 Placerville, CA 95667
Donor Requests Gift To Be Used At/For:	To be for BOMUSD Music Program instruments and supplies

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Fax: (530) 333-8303  
Website: bomusd.org

## Request for Board Acceptance of Gift

To:	Jeremy Meyers
From:	Elizabeth Haines
Re:	Request for Board Acceptance of Gift
Date:	July 28, 2018
Description of Gift:	Donation to the Paul Mello Fund
Donor Estimated Value:	\$ 50.00
Donated By:	Audrey Keebler
Mailing Address:	
Donor Requests Gift To Be Used At/For:	To be used as per fund details

## BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 17.14 Field Trip

MEETING DATE: September 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the overnight field trip(s).

BACKGROUND: Field trip request forms for trips over 200 miles radius one way or overnight are due to the district office 45 days prior to requested departure. These trips are required to have board approval.

The Board of Trustees will consider the following trip(s):

WES is requesting an overnight field trip for science students to Wench Creek Campground from September 19 to September 22, 2018.

DFD is requesting an overnight field trip for the Peer Advocate class to Blodgett Forest Station for September 29 & 30, 2018.

Northside STEAM School is requesting an overnight field trip for the 6<sup>th</sup> Grade Class to Sly Park Science Camp for May 28 to May 31, 2019.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
FIELD TRIP REQUEST FORM**

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHT ARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: 9/19/18 Destination: Wench Creek Campground  
 Date returning: 9/22/18 Time leaving: 1:00pm  
 Est. time of return: 1:00pm

School: Golden Sierra Dept.: Science Club or Org.: WES

Trip Supervisor: Brad Mason # of Students: 20 # of Staff: 2 # of Chaperones: \_\_\_\_\_  
Print Name

Place of Departure Golden Sierra

Mode of Transportation: Walking \_\_\_\_\_ School Bus \_\_\_\_\_ School Van \_\_\_\_\_ Public Transportation \_\_\_\_\_ Private vehicles

Total Estimated Cost of Trip: 2 subs for 2 days Funding Source: n/a

**FOR TRIPS OTHER THAN EXTRA CURRICULAR**

Educational purpose of trip and relationship to class or group curriculum:  
Real world science working with the Forest Service

Lead up activities, trip activities, and follow up activities: Meeting 5 prior to trip

**FOR TRIPS USING SCHOOL BUSES**

Itinerary (Please include all stops, approximate times of stops and phone number of destination if bus parking needs to be arranged.) If unanticipated stops are needed, i.e. student sickness, rest stops, etc., bus driver has the authority to change the itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DESIGNATED STOPS AS LISTED IN THE ITINERARY.

For Transportation Department Use Only  
 Driver: \_\_\_\_\_ Van# \_\_\_\_\_ Bus # \_\_\_\_\_  
 Leave \_\_\_\_\_ A.M. \_\_\_\_\_ P.M. Leave \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.  
 Return \_\_\_\_\_ A.M. \_\_\_\_\_ P.M. Return \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.  
 Total Hours \_\_\_\_\_ Total Hours \_\_\_\_\_

**ODOMETER READING (MILEAGE)**  
 Ending \_\_\_\_\_  
 Beginning \_\_\_\_\_  
 Total Miles \_\_\_\_\_

**BILLING:**  
 Hours \_\_\_\_\_ O.T. \_\_\_\_\_ Miles \_\_\_\_\_  
 Rate @ \$ \_\_\_\_\_ Rate @ \$ \_\_\_\_\_ Rate @ \$ \_\_\_\_\_  
 Total \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

Total Wages \$ \_\_\_\_\_  
 Total Mileage \$ \_\_\_\_\_  
 TOTAL CHARGES \$ \_\_\_\_\_  
 Date \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Transportation Department Signature: \_\_\_\_\_  
 Reason for Denial: \_\_\_\_\_

Requested by: Lawrence Bryant Date: 8/15/18  
Print Name Signature \_\_\_\_\_  
 Principal/Site Administrator Signature: \_\_\_\_\_ Date 8/16/18 Approved  Denied \_\_\_\_\_  
 Superintendent's Signature: Jeremy Thompson Date 8/21/18 Approved  Denied \_\_\_\_\_  
 Date of Board Action (for overnight trips or over 200 mile radius one way): \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_  
 Reason for Denial: \_\_\_\_\_



**BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
FIELD TRIP REQUEST FORM**

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHT ARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: 9-29-18 Destination: Blodgett Forest Station  
 Date returning: 9-30-18 Time leaving: 10 am from 6SHS  
 Est. time of return: 2 pm

School: 6SHS Dept.: \_\_\_\_\_ Club or Org.: 6690 TAPE

Trip Supervisor: Carolyn Barla # of Students: 23 # of Staff: 3 # of Chaperones: 1  
Print Name

Place of Departure 6SHS

Mode of Transportation: Walking \_\_\_ School Bus \_\_\_ School Van \_\_\_ Public Transportation \_\_\_ Private vehicles   
 Total Estimated Cost of Trip: \$300 Funding Source: 6690

**FOR TRIPS OTHER THAN EXTRA CURRICULAR**

Educational purpose of trip and relationship to class or group curriculum: Team Building Retreat for Peer Advocacy Class, to start off the year with training on drug + alcohol prevention strategies.

Lead up activities, trip activities, and follow up activities: all activities will be in class.

**FOR TRIPS USING SCHOOL BUSES**

Itinerary (Please include all stops, approximate times of stops and phone number of destination if bus parking needs to be arranged.) If unanticipated stops are needed, i.e. student sickness, rest stops, etc., bus driver has the authority to change the itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DESIGNATED STOPS AS LISTED IN THE ITINERARY.

**For Transportation Department Use Only**  
 Driver: \_\_\_\_\_ Van# \_\_\_\_\_ Bus # \_\_\_\_\_  
 Leave \_\_\_\_\_ A.M. \_\_\_\_\_ P.M. Leave \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.  
 Return \_\_\_\_\_ A.M. \_\_\_\_\_ P.M. Return \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.  
 Total Hours \_\_\_\_\_ Total Hours \_\_\_\_\_

**ODOMETER READING (MILEAGE)**  
 Ending \_\_\_\_\_  
 Beginning \_\_\_\_\_  
 Total Miles \_\_\_\_\_

**BILLING:**  
 Hours \_\_\_\_\_ O.T. \_\_\_\_\_ Miles \_\_\_\_\_  
 Rate @ \$ \_\_\_\_\_ Rate @ \$ \_\_\_\_\_ Rate @ \$ \_\_\_\_\_  
 Total \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

Total Wages \$ \_\_\_\_\_  
 Total Mileage \$ \_\_\_\_\_  
 TOTAL CHARGES \$ \_\_\_\_\_

Transportation Department Signature: \_\_\_\_\_  
 Reason for Denial: \_\_\_\_\_

Date \_\_\_\_\_ Approved \_\_\_ Denied \_\_\_

Requested by: Carolyn Barla [Signature] Date: 8-20-18  
Print Name Signature

Principal/Site Administrator Signature: [Signature] Date \_\_\_\_\_ Approved \_\_\_ Denied \_\_\_

Superintendent's Signature: \_\_\_\_\_ Date \_\_\_\_\_ Approved \_\_\_ Denied \_\_\_

Date of Board Action (for overnight trips or over 200 mile radius one way): \_\_\_\_\_ Approved \_\_\_ Denied \_\_\_  
 Reason for Denial: \_\_\_\_\_

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT  
FIELD TRIP REQUEST FORM**

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHT ARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: 5-28-19 Destination: 5600 Sly Park Rd. Sly park Pollock Pines, CA  
 Date returning: 5-31-19. Time leaving: 9:00 am.  
 Est. time of return: 4:00 p.m.  
 School: Northside STEAM school Dept.: \_\_\_\_\_ Club or Org.: \_\_\_\_\_

Trip Supervisor: Schaleina Vrooman # of Students: 40 # of Staff: 2 # of Chaperones: 4

Place of Departure Northside STEAM school

Mode of Transportation: Walking \_\_\_ School Bus  School Van \_\_\_ Public Transportation \_\_\_ Private vehicles \_\_\_  
 Total Estimated Cost of Trip: \_\_\_\_\_ Funding Source: Fundraisers/parents

**FOR TRIPS OTHER THAN EXTRA CURRICULAR**

Educational purpose of trip and relationship to class or group curriculum: Science camp, Hands on learning, team building, investigating our natural world, problem solving, recording

Lead up activities, trip activities, and follow up activities: science content learning, slide show of learning, narrative write about trip including details and evidence.

**FOR TRIPS USING SCHOOL BUSES**

Itinerary (Please include all stops, approximate times of stops and phone number of destination if bus parking needs to be arranged.) If unanticipated stops are needed, i.e. student sickness, rest stops, etc., bus driver has the authority to change the itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DESIGNATED STOPS AS LISTED IN THE ITINERARY.

**For Transportation Department Use Only**

Driver: \_\_\_\_\_ Van# \_\_\_\_\_ Bus # \_\_\_\_\_  
 Leave \_\_\_\_\_ A.M. \_\_\_\_\_ P.M. Leave \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.  
 Return \_\_\_\_\_ A.M. \_\_\_\_\_ P.M. Return \_\_\_\_\_ A.M. \_\_\_\_\_ P.M.  
 Total Hours \_\_\_\_\_ Total Hours \_\_\_\_\_

**ODOMETER READING (MILEAGE)**

Ending \_\_\_\_\_  
 Beginning \_\_\_\_\_  
 Total Miles \_\_\_\_\_

**BILLING:**

Hours \_\_\_\_\_ O.T. \_\_\_\_\_ Miles \_\_\_\_\_  
 Rate @ \$ \_\_\_\_\_ Rate @ \$ \_\_\_\_\_ Rate @ \$ \_\_\_\_\_  
 Total \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

Total Wages \$ \_\_\_\_\_  
 Total Mileage \$ \_\_\_\_\_  
 TOTAL CHARGES \$ \_\_\_\_\_

Transportation Department Signature: \_\_\_\_\_  
 Reason for Denial: \_\_\_\_\_

Date \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Requested by: Schaleina Vrooman Schaleina Vrooman Date: 9-4-18  
 Print Name Signature

Principal/Site Administrator Signature: Carrie Annett Date \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Superintendent's Signature: Jeremy Meyers-Ku Date 9/5/18 Approved  Denied \_\_\_\_\_

Date of Board Action (for overnight trips or over 200 mile radius one way): \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Reason for Denial: \_\_\_\_\_